

MINUTES
CITY OF MARENGO
CITY COUNCIL
REGULAR MEETING
Marengo Council Chambers
August 28, 2024

Call to Order by Mayor Adam Rabe at 6:00 p.m. on August 28, 2024. Council Officials Present: Karen Wayson-Kisling, Jenni Olson, Bill Kreis, John Hinshaw, Travis Schlabach. Absent: None. Quorum declared by Rabe.

Staff and Press Present: Admin./Clerk Karla Marck; Deputy Clerk Allison Gerard; Financial Manager Ellen O'Rourke; Police Chief Ben Gray; Public Works Director Lonnie Altenhofen; Attorney Gage Kensler; Library Director Jackie Jordan; Managing Editor Winona Whitaker, Hometown Media. Absent: None

Members of the Public Present: Ed Callan, Nicole Folkmann, Jim Peterson, Mason Eldridge, Jason Hundley, Billie Hundley-Soldwisch, Heather Hundley, Spencer Eldridge, Mary Jo Sexton, Craig Sexton, Lou McMeen, Scott Hamlin.

Pledge of Allegiance led by Rabe.

Approval of Agenda – August 28, 2024

Motion by Hinshaw to approve. Second by Wayson-Kisling. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

Consent Agenda

Approval of minutes from August 14, 2024, City Council Meeting. Approval of Application for Tax Abatement 899 Cherry Avenue. Claims, checks and direct withdrawals totaling \$395,106.03. Motion by Olson to approve. Second by Schlabach. Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

SWEARING IN: Officer Mason Eldridge

Open Forum. None.

Old Business

a) **Consideration: Marengo Aquatic Center Donor Wall Design and Costs, Lou McMeen**

Callan showed a sample of the proposed sign – O4 aluminum material with plastic overcoat. Stated \$1,800 cost for making sign and installing/mounting. Motion by Schlabach to approve sign as designed and \$1,800 fees. Second by Olson. Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

b) **Consideration: Approving Language for Pool Recognition Plaque**

Motion by Schlabach to include current council members, city administrator, mayor, engineers and general contractor. Second by Hinshaw. Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

c) **Public Hearing & Third Reading ORD #535: Amending the Code of Ordinances of the City of Marengo, Iowa, Chapter 69 – Parking Regulations; Section 69.08 No Parking Zones; Adding Item #24. Lafayette Avenue on the west side from Main Street to May Street and the east side from May Street south 160'**

Public Hearing opened at 6:19 p.m. Peterson commented that he was against not being able to park in front of his house. Folkmann stated preferred parking on her side of street. Public Hearing closed at 6:25 p.m. Motion by Hinshaw to approve. Second by Olson. Roll Call Vote. Ayes: Wayson-Kisling, Hinshaw, Olson. Nays: Kreis, Schlabach. Motion carried.

d) **Resolution #25-18: Approving Marengo Public Library Network Upgrade**

Jordan stated \$3,451.25 was not recurring. Motion by Schlabach to approve for a total one-time cost of \$11,757.52. Second by Olson. Roll Call Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

e) **Resolution #25-19: Approving Change Order No. #5 2023 Marengo Pool Project**

Motion by Schlabach to approve. Second by Wayson-Kisling. Roll Call Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

f) **Resolution #25-20: Setting Public Hearing Amending the Code of Ordinances of the City of Marengo, Iowa, Chapter 55 – Animal Protection and Control – Dangerous Animals**

Motion by Hinshaw to approve. Second by Wayson-Kisling. Roll Call Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

g) **Resolution #25-21: Setting Public Hearing Amending the Code of Ordinances of the City of Marengo, Iowa, Chapter 4 – Scheduled Fines – Dangerous Animals**

Motion by Olson to approve. Second by Wayson-Kisling. Roll Call Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

h) **Resolution #25-22: Approving Change Order No. #4 2023 Marengo Public Works Building Project**

Motion by Hinshaw to approve. Second by Olson. Roll Call Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

New Business

a) **Resolution #25-23: Adopting Residential Anti-Displacement and Relocation Assistance Plan** Motion by Olson to approve. Second by Kreis. Roll Call Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

b) **Resolution #25-24: Adopting Equal Opportunity Policy Statement** Motion by Wayson-Kisling to approve. Second by Olson. Roll Call Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

c) **Resolution #25-25: Adopting Affirmative Fair Housing Policy/Notice** Motion by Olson to approve. Second by Wayson-Kisling. Roll Call Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

d) **Resolution #25-26: Adopting CDBG Procurement Policies and Procedures** Motion by Olson to approve. Second by Wayson-Kisling. Roll Call Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

- e) **Resolution #25-27: Adopting Code of Conduct Required for CDBG Projects** Motion by Olson to approve. Second by Wayson-Kisling. Roll Call Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- f) **Resolution #25-28: Adopting Policy on the Prohibition of the Use of Excessive Force** Motion by Olson to approve. Second by Wayson-Kisling. Roll Call Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- g) **Consideration: Lead and Copper Mailing.** Motion by Olson to approve. Second by Wayson-Kisling. Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- h) **Resolution #25-17: Approving Marengo Park to Carry-Over Funds from One Fiscal Year to Another.** Motion by Olson to approve. Second by Wayson-Kisling. Ayes: Wayson-Kisling, Olson, Hinshaw, Kreis, Schlabach. Nays: None. Motion Carried.

Update Public Works – Director Lonnie Altenhofen

For August 2024, Altenhofen reported 6 shut offs for non-payment. Scheduled cleaning of Well #10. Court Avenue water portion of May Street project is complete. Fixed water leak on Main & Lafayette – found 2” galvanized main. Clean out water plant detention tank. Order pallet of new water meters. Lead and Copper mailing to go out first week of September. Televising of sewer lines to begin next week. Tree RFP has been distributed – due back Oct 4. Building demo RFP is due September 6.

Attorney/ Financial Manager/Administrator Reports. Attorney Kensler reported 699 Marengo notice did not get published, will be additional two weeks. O’Rourke stated will hold a budgeting meeting at 5:00-6:00 on September 11. Marck stated held meeting with pool project team regarding cracks in deck; Portzen addressing. Pool inspections scheduled for September 19. Marck approved 4”-6” rock bid for under slide.

Mayor/Council/Committee Reports. None.

Adjournment

Motion by Olson. Second by Wayson-Kisling to adjourn at 7:11 p.m. Vote. Ayes: Wayson-Kisling, Olson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

City of Marengo Claims -8.28.24

| Fund Name | Fund | |
|----------------------------------|-------------|------------|
| General Fund | 001 | 8,069.01 |
| Insurance Levy Fund | 005 | 1,000.00 |
| Road Use Tax Fund | 110 | 5,620.13 |
| Pool Renovations/Donations | 312 | 333,927.20 |
| Wastewater Treatment Plant | 328 | 9,200.00 |
| Pool-May Street/Court Water Main | 342 | 4,265.04 |
| Water Fund | 600 | 110.96 |
| Water Deposit Fund | 605 | 46.73 |
| Sewer Fund | 610 | 3,276.19 |
| Storm Sewer Fund | 740 | 739.32 |
| Total: | | 366,254.58 |

| Payee | Amount | Description |
|-------------------------|---------------|---------------------------------|
| PAYROLL | 28,483.71 | 8.16.24 |
| PAYROLL | | |
| EFT Payments | | |
| | | |
| | | |
| EFT TOTAL: | 0.00 | |
| Alliant Energy | 4,922.07 | Electric |
| Amazon Capital Services | 150.90 | Holster/Stickers/Pens/Straws-PD |

| | | |
|---------------------------------------|-------------------|--|
| Ben's Repair & Welding | 377.97 | Vehicle Maintenance-FD |
| BSN Sports | 178.11 | Mouthguards & Footballs-MRC |
| Charles Capper Auto Center, Inc. | 75.52 | 21 Tahoe Oil Ch/Service-PD |
| Coast to Coast | 214.80 | Bracelets-PD |
| Conner Knapp | 70.89 | Mileage for Testing-PW |
| Cummins Sales & Service | 2,827.30 | Maintenance/Repair Generator-PW |
| East Miller Print & Design | 314.00 | Signs-Park/PW |
| Federal Signal Corporation | 4,980.00 | Siren Repair/Rebuild-Civil Defense |
| Galls, LLC | 905.72 | Pants/Outfitting-PD |
| Heartland COOP | 256.00 | Spray-PW |
| ICAP | 1,000.00 | Deductible |
| Iowa County Recorder | 17.00 | Recording Fee-Cemetery |
| Iowa County Treasurer | 192.60 | 2024 Assessments |
| Iowa Department of Natural Resources | 250.00 | FY25 NPDES Permit/C.Knapp Certificate-PW |
| JEO Consulting Group | 5,083.75 | Marengo Pool Design-Pool |
| Karter Thiessen | 50.00 | Re-issue CK#43024 |
| Marco Technologies | 46.25 | Access to Microsoft-PD |
| Marengo Farm & Home | 15.58 | July 2024 Supplies-FD |
| Microbac Laboratories | 89.75 | Drinking Water Analysis-PW |
| Mid Country Machinery, LLC | 1,155.55 | Street Sweeper Maintenance-PW |
| Portzen Construction, Inc. | 328,843.45 | Payment #8 & #9-Pool |
| REC | 32.66 | Welcome Sign Electric |
| Treasurer of State Unclaimed Property | 436.81 | 2024 Unclaimed Property |
| Veenstra & Kimm, Inc. | 13,465.04 | Engineering Fees |
| VISA | 38.17 | August 2024 Charges-PD/CH |
| Windstream | 314.69 | Internet/Phones |
| Windstream | 317.74 | Re-issue Ck#42321 |
| | | |
| CHECK TOTAL: | 366,622.32 | |
| | | |
| | | |
| | | |
| LIBRARY TOTAL: | 0.00 | |
| | | |
| GRAND TOTAL: | 395,106.03 | |

Claims Total - Payroll & EFT's \$ 366,622.32

Re-issued Check \$ 366,254.58

Adam Rabe, Mayor

Attest: Karla Marck, City Administrator