

MINUTES
CITY OF MARENGO
CITY COUNCIL
REGULAR MEETING
Marengo Council Chambers
December 27, 2023

Call to Order by Mayor Adam Rabe at 6:00 p.m. on December 27, 2023. Council Officials Present: Sue Peterson, Bill Kreis, John Hinshaw, Travis Schlabach. Absent: Karen Wayson-Kisling. Quorum declared by Rabe.

Staff and Press Present: Admin./Clerk Karla Marck; Deputy Clerk Allison Fry; Police Chief Ben Gray; Public Works Director Lonnie Altenhofen; Attorney Gage Kensler; Library Director Jackie Jordan; Managing Editor Winona Whitaker, Hometown Media. Absent: Financial Manager Ellen O'Rourke.

Members of the Public Present: Scott Hamlin, Adam Olson, Jenni Olson, John H. Moore, Jesse Belez.

Pledge of Allegiance led by Rabe.

Approval of Agenda – December 27, 2023

Motion by Peterson to approve. Second by Kreis. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

Consent Agenda

Approval of minutes from December 6, 2023 City Council Meeting. Claims, checks and direct withdrawals totaling \$378,607.76.

Motion by Peterson to approve except for paying the Gee Asphalt Systems check. Second by Schlabach. Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

Presentation: Councilperson Peterson, Thank You for Your Service

Swearing In: Adam Rabe, City of Marengo Mayor

Swearing In: Jennifer Olson, City Council At-Large

Open Forum. No comments.

Old Business

- a) **Public Hearing and First Reading ORD #521: Amending the Code of Ordinances of the City of Marengo, Iowa, Chapter 55 – Animal Protection and Control; Section 55.23 Offenses.** Public Hearing opened at 6:07 p.m. No public comments. Public Hearing closed at 6:07 p.m. Motion by Hinshaw to approve. Second by Schlabach. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- b) **Public Hearing and First Reading ORD #522: Amending the Code of Ordinances of the City of Marengo, Iowa, Chapter 65 – Stop or Yield Required; Section 65.03 Four-Way Stop Intersections.** Public Hearing opened at 6:08 p.m. No public comments. Public Hearing closed at 6:08 p.m. Motion by Schlabach to approve. Second by Peterson. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- c) **Public Hearing and First Reading ORD #523: Amending the Code of Ordinances of the City of Marengo, Iowa, Chapter – 55 Animal Protection and Control; Section 55.01 – Definitions; Section 55.03 – Apprehension and Impounding; and Section 55.05 – Redemption of Impounded Dogs and Cats.** Public Hearing opened at 6:09 p.m. No public comments. Public Hearing opened at 6:09 p.m. Motion by Hinshaw to approve. Second by Schlabach. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.
- d) **Resolution #24-46: Setting Fees for City Services.** Motion by Schlabach to approve with the following changes: Remove asterisks on page 1 and add clarification that labor not included. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.
- e) **Resolution #24-47: Approving Amendment No. 2 Removing Warranty Services from Original JEO Consulting Group, Inc. Professional Services Agreement for Marengo City Pool Project.** Motion by Schlabach to approve. Second by Peterson. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.
- f) **Resolution #24-48: Awarding Pool Slide Bid for “2023 Marengo Pool Project” for the City of Marengo.** Motion by Peterson to approve. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.
- g) **Resolution #24-49: Approving Pay Application #1 for 2023 Marengo Pool Project.** Motion by Schlabach to approve. Second by Peterson. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.
- h) **Resolution #24-50: Approving Pay Application #2 for Marengo Public Works Building.** Motion by Schlabach to approve. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

New Business

- a) **Consideration: Compass Memorial Emergency Room Parking off Western Avenue between W. May and Lucas as part of Hospital Expansion Projection.** Council discussed whether the spaces are long enough. No action taken.
- b) **Consideration: No Parking on Lafayette Avenue from W. May Street to Main Street.** Council will set a Public Hearing for further discussion. No action taken.
- c) **Consideration: Acceptance of FY23 Auditor’s Report – Financial Statements June 30, 2023.** Motion by Hinshaw to approve. Second by Peterson. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

Update Public Works – Director Lonnie Altenhofen

For December 2023, Altenhofen reported daily rounds and labs; monthly testing and reports prepared; main break 700 block Cherry; City shop water main installed; looking at water service upgrades to city hall/fire station 1200 block Court Ave.; 20 shutoffs; 37 locates; frames and walls are up for the new shop; annual pump/generator/small engine maintenance; street sign/light replacement; met with V&K for the lagoon project; Christmas lights & banners; lots of progress on the new and old pool.

Update Public Library – Director Jackie Jordan

For 2023, 1197 new materials added, total materials – 15,228; material checkouts 8146; 75 meeting room reservations; 1150 Wi-Fi connections; interlibrary loans: MPL loaned 224, MPL borrowed 83; preparing for June 2025 accreditation renewal; beginning discussions for summer lunch program.

Attorney/ Financial Manager/Administrator Reports

City Administrator Marck reported the CDBG grant was submitted; the City has received the pool bond money.

Mayor/Council/Committee Reports

Mayor Rabe reported that the Council Committee assignments have been made.

Consideration: Motion to Enter into CLOSED Session Pursuant to Iowa Code 21.5.c to Discuss Strategy with Counsel in Matters that are Presently in Litigation or Where Litigation is Imminent where its Disclosure would be Likely to Prejudice or Disadvantage the Position of the Governmental Body in that Litigation. Motion by Kreis to enter into Closed Session. Second by Peterson. Council Officials Present: Sue Peterson, Bill Kreis, John Hinshaw, Travis Schlabach. Staff Present: Mayor Adam Rabe; Admin./Clerk Karla Marck; Deputy Clerk Allison Fry; Public Works Director Lonnie Altenhofen. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried. Session closed at 7:18 p.m. Motion by Schlabach to come out of closed session at 7:41 p.m. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

Consideration: Motion on Actions to be Taken from Closed Session. Motion by Schlabach to approve asking Gee Asphalt Systems to come to the next Council meeting. Second by Kreis. Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

Adjournment Motion by Schlabach. Second by Hinshaw to adjourn at 7:43 p.m. Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

City of Marengo Claims - 12/27/23

Fund Name	Fund	
General Fund	001	49,323.57
Police Equip/BLDG Fund	006	2,841.00
PD Squad Car Fund	011	738.39
C6Zero Fund	013	240.00
Library Carryover/Donations	021	3,185.00
Road Use Tax Fund	110	59,964.61
Wastewater Treatment Plant	328	545.00
Public Works Building	338	166,810.88
Water Fund	600	10,517.56
Water Deposit Fund	605	73.32
Sewer Fund	610	7,510.70
Sewer Sinking Fund	611	6,830.00
Storm Sewer Fund	740	259.13
Total:		308,839.16

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
PAYROLL	\$ 37,616.14	12/8/2023
SPECIAL PAYROLL	\$ 4,367.82	12/15/2023
PAYROLL	\$ 27,784.64	12/22/2023
EFT Payments		
Metlife	1,145.62	Dec 2023 Metlife Insurance
Iowa Finance Authority	6,830.00	Dec 2023-C0681R
Iowa Department of Revenue	3,412.68	November 2023 Sales/Water Tax

United Healthcare	14,066.93	December 2023 Health Insurance
EFT TOTAL:	25,455.23	
Alliant Energy	12,832.42	Electric
Bushong Construction	160,376.50	Payment 2-PW Building
Carquest of Marengo	596.15	November 2023 Supplies-PW
Charles Capper Auto Center	87.05	18 Explorer Oil Ch/Service-PD
City of Marengo Petty Cash	92.70	December 2023 Petty Cash-PW/PD
Cummins Sales & Service	1,167.65	Generator Maintenance-PW
Dakota Supply Group	3,484.39	Meuller Centurion-PW Building
Design Dynamics, Inc.	2,949.99	Construction Admin-PW Building
Gee Asphalt Systems, Inc.	46,823.75	Street Seal-PW
Goodwill Industries of the Heartland	195.00	Nov 2023 Janitorial Services-CH
Hogan Hansen	26,300.00	FY23 Audit
Kaily Krull	56.46	Water Deposit Refund
Keystone Savings Bank	2,600.00	2023 Perpetual Care Funds-Cemetery
Kinzenbaw Earthmoving	706.28	Hauled Cold Patch & Rock-PW
Kollmorgen, Schlue, & Zahradnik, P.C.	2,537.06	November 2023 Legal
Linda Pursha	16.86	Water Deposit Refund
Marco Technologies	177.02	Copier Lease-CH
Marengo Farm & Home	7,533.79	November 2023 Supplies-PW/PD
Marengo Post Office	668.00	December 2023 Postage-CH/PW
Office of Auditor of State	250.00	FY23 Audit-CH
Quill	39.98	Paper-CH
REC	42.53	Welcome Sign Electric
River Products Company, Inc.	1,003.69	Rock-PW
S&J Sanitation	182.00	November 2023 Trash/Dumpster
SA-SO	1,440.00	Solar Beacons-PW
Signarama	738.39	Decals-PD
Standard Pest Control	35.00	Bug Spraying-CH/FD/PD
Swift True Value Center	199.82	June 2023 Supplies-PW/FD/MRC

Verizon Wireless	486.04	November 2023 Desk/Cell Phones
Visa	798.93	November 2023 Charges-PD/CH
Williamsburg Tire & Service	212.49	Case Tire Patch-PW
Windstream	302.53	Internet/Phones
WMPF Group, LLC	291.78	November 2023 Minutes
CHECK TOTAL:	275,224.25	
Access Systems	226.58	Copier Lease
Amazon Capital Business	1,300.62	November 2023 Charges
Biblionix	990.00	Annual Subscription
Garling Construction, Inc.	3,185.00	Exterior Wall/Light
John's Lock & Key	614.82	Building Locks
Marengo Farm & Home	11.94	Keys
MidAmerica Books	219.50	Books
Quill	79.94	Paper/Clocks
S&S Plumbing, Heating, & Air	114.99	Service Unit
TechImpact	267.00	IT Services
Timm Electric	972.00	Pin Pad/Flag Light
US Cellular	130.47	Hotspots
USA Communications	46.82	Phone/Internet
LIBRARY TOTAL:	8,159.68	
GRAND TOTAL:	378,607.76	

Claims Total - Payroll & EFT's \$ 283,383.93

Adam Rabe, Mayor

Attest: Karla Marck, City Administrator