

MINUTES
CITY OF MARENGO
CITY COUNCIL
REGULAR MEETING
January 13, 2021

Call to Order by Mayor Adam Rabe at 6:00 p.m. on January 13, 2021. Elected Officials Present: Greg Jergens, Sue Peterson, Bill Kreis, Chad Peska and Travis Schlabach (6:01). Absent: None. Quorum declared by Rabe.

Due to current status of Governor Reynolds' COVID-19 Declaration of Disaster Emergency, meeting was held at the Marengo Public Library.

Staff and Press Present: Admin. Karla Marck; Fin. Mgr. Ellen Young; Police Chief Ben Gray; Att. John Pilkington; Library Director Jackie Jordan; Eric Gould, V&K Engineering.

Members of the Public Present: Drainage District, Lou McMeen; Bonnie Walden

Pledge of Allegiance led by Rabe.

Approval of Agenda – January 13, 2021

Motion by Kreis to approve with change to place agenda item 'e' "Consideration: Approval Certificate of Completion – Lucas & Lafayette" before item 'd' "Resolution 21-48; V&K Pay Estimate #9 – Lucas & Lafayette." Second by Peterson. Vote. Ayes: Jergens, Peterson, Kreis, Peska. Nays: None. Motion Carried.

Consent Agenda

Included December 9 Council minutes; December Revenues Totaling \$249,933.27; Claims/Checks/Withdrawals of \$152,431.02; Approval of Application for Liquor License Wandling Wendell Post No. 76; Approval of Application for Liquor License Express Shop; Approval of Tax Abatement for 199. W Pine Street. Motion by Peterson to approve. Second by Peska. Vote. Ayes: Jergens, Peterson, Kreis, Peska. Abstain: Schlabach. Nays: None. Motion Carried.

Open Forum

No Comments.

Old Business

a) **Update from Drainage District, Lou McMeen, regarding Levee Certification, Pending Change Order & FEMA Flood Maps Project Coordination**

McMeen reported levee fully accredited and certified. Have coordinated with FEMA flood map project team. Additional construction east of pumping station planned for Spring via project change order.

b) **Update from Drainage District, Lou McMeen, regarding South Drainage Ditch Cleanout Project and Storm Water Bonds Funding**

McMeen stated drainage district owns south drainage ditch that runs east/west off Eastern Avenue. Indicated, if city allocates excess storm water revenues from levee project, drainage district willing to pay engineering fees for cleanup project.

c) **Consideration: Approval and Acceptance of V&K "Engineering Services Agreement – Wastewater Treatment Facility Improvement 2022"**

Schlabach provided overview of force main project and funding plans. Copy of services agreement was provided to council. Motion by Schlabach to approve. Second by Kreis. Vote. Ayes: Peterson, Kreis, Schlabach. Nays: Jergens, Peska. Motion carried.

d) **Consideration: Approval Certificate of Completion – Lucas & Lafayette**

Gould indicated project review had been completed and requested formal approval of completion. Motion by Schlabach to approve. Second by Peska. Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.

e) **Resolution 21-48: V&K Pay Estimate #9 – Lucas & Lafayette**

Gould stated pay estimate includes final retainage. Motion by Schlabach to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried

f) **Public Hearing and Third Reading ORD 486: Chapter 70-Traffic Enforcement – Impounding Vehicles for Traffic Violations**

Public hearing opened at 6:16. No comments. Public hearing closed at 6:16. Motion by Jergens to approve. Second by Peterson. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.

g) **Public Hearing and Second Reading ORD 487: Chapter 151-Trees, Modifying Planting Restrictions, Duty to Trim Trees, and Planting Permit Required**

Public hearing opened at 6:17. It was noted that approved changes from December 9 meeting, extending deadline for trimming from 5 days to 15 days, was not reflected in the current document. Public hearing closed at 6:18. Motion to approve with December 9 changes by Kreis. Second by Peterson. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.

h) **Public Hearing and First Reading ORD 488: Chapter 146-Manufactured Homes Visible Compatibility**

Public hearing opened at 6:18. Marck proposed additional revisions to proposed ordinance changes to better define frost-free requirements for skirting. Walden expressed concerns that revisions would eliminate cost-effective, stone skirting options. Public hearing closed at 6:26. Motion by Schlabach to approve with additional revisions for skirting frost-free requirements. Second by Peska. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.

i) **Resolution 21-51: Acceptance of 2021 Chevrolet Tahoe Police Car Bid**

Discussions with council on advantages of Tahoe value and trade-in options occurred. Motion by Jergens to approve. Second by Peterson. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.

New Business

a) Consideration: Approval of Exotic Farm Animal Request for 223 Adams Street

No action required. Current ordinance allows.

b) Discussion: Bond Requirements Removed from Chapter 123-House Movers

Marck indicated recent discussion with house movers and local municipality suggest updated practices have eliminated need for both surety bond and liability insurance proof. Suggesting removal of surety bond requirements and increase from \$100,000 to \$1,000,000 for insurance. Discussions occurred. Marck to begin public hearing procedures.

c) Resolution 21-46: Set Public Hearing for Max Levy Resolution

Young stated initial step for FY22 budgeting process. Motion by Jergens to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.

d) Resolution 21-49: Designating The Hometown Current as City’s Official Newspaper

Motion by Peterson to approve. Second by Jergens. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.

e) Consideration: Approval of Amendment to Isacc Kelley Employment Contract – “Exhibit A: Academy Costs”

Gray explained the original employment contract required that quantify academy costs as part of employee early contract termination penalty clause. Motion by Jergens to approve. Second by Schlabach. Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.

f) Resolution 21-50: PD FY20 Carry Over Funds Re-Allocation

Per city policy, Gray designated use of excess carry over allocations. Motion by Schlabach to approve. Second by Peterson. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried

Public Safety – Chief Ben Gray

Gray stated received 6 applications for open police officer positions, has begun interviewing process. For December, Gray reported 11 incidents, 2 arrests, 3 citations, 14 warnings, 30 parking tickets, with a total of 34 current outstanding parking tickets. Since February a total of 38 properties/vehicles were issued nuisance warnings – 26 have been abated, 4 resolved by police department, 8 are active. Nuisance property cleanup at 697 Lincoln Avenue was completed on 1/13/20. There was a total of 253 calls for service. Officer Kelley completed academy certification requirements on January 8, 2021.

Attorney/ Financial Manager/Administrator Reports

None

Mayor

None

Adjournment

Motion by Kreis. Second by Peterson to adjourn at 6:50 p.m. Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion Carried.

City of Marengo Claims - 1/13/2021

Fund Name	Fund	Amount
General Fund	001	36,490.34
Police Equip/BLDH Fund	006	317.45
Road Use Tax Fund	110	14,271.80
Debt Service Levy	200	500.00
Water Fund	600	9,707.61
Water Deposit Fund	605	51.73
Sewer Fund	610	8,221.31
Storm Sewer Fund	740	658.13
Total:		70,218.37

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
PAYROLL	7,024.38	12/02/2020 Special Pay
PAYROLL	7,591.12	12/10/2020 Council Pay
PAYROLL	22,033.83	12/11/2020 Payroll

PAYROLL	21,524.03	12/25/2020 Payroll
PAYROLL	24,039.29	1/8/2021 Payroll
EFT Payments		
United Healthcare	14,393.79	December 2020 Health Insurance
UMB Bank	500.00	December 2020 2013A/2017A Fees
Grinnell State Bank	111.77	December 2020 Bank Fees/2021 Deposit Box/NSF
Metlife	1,098.65	January 2021 Metlife Benefits
EFT TOTAL:	16,104.21	
EFT Payments		
Aaron Cronbaugh Lawn Care	850.00	Spraying-MRC/Park/Lib
Alliant Energy	13,698.58	Electric
Ashton Linnell	1,000.00	Website-CH
BP	287.00	November/December 2020-Fuel-OD
Brian Miller Excavating	1,290.00	Waterline Western/Howard-PW
Carquest	208.40	December 2020 Supplies-PW
Casey's General Store	137.48	December 2020 Fuel-PD
Charles Capper Auto Center	202.53	17 Explorer Oil Ch/Inspection-PD
City of Marengo Petty Cash	88.30	December 2020 Petty Cash-CH/PW/PD
Coast to Coast Solutions	317.45	Keychains-PD
Dave Schmitt Construction	3,391.50	Lucas/Lafayette Pay Estimate #8
Goodwill Industries of the Heartland	155.00	Janitorial Services-CH/Lib
Hawkins, Inc	1,804.83	Cylinders/Chemicals-PW
HDC Printed Products	248.73	Disconnect Notices-PW
Heiman	121.95	Wood Pike Pole-FD
High Performance Patch	56.00	Signs for School-PW
IA Department of Public Safety	300.00	Oct-Dec 2020 Radio Monitoring-PD
Iowa County Recorder	34.00	Cemetery Deeds
Iowa Law Enforcement Academy	150.00	M.Campbell Pre-Employment Screening-PD
Iowa Narcotics Officers	50.00	2021 Annual Membership-PD
Iowa Police Chief's Association	125.00	2021 Annual Membership-PD
Keltek Incorporated	2,415.66	Flood Light/Adapter-FD
Keystone Laboratories, Inc	37.50	Drinking Water Analysis-PW
Kirkwood Community College	1,047.00	Class-Training-PD/PW

Marco Technologies	422.17	Technology Services
Marengo Farm & Home	157.64	December 2020 Supplies-CH/PW
Marengo Firefighters Assn	382.50	Fire Calls-FD
Marengo Senior Dining	2,658.44	2020 Donation & Water Payments
Masters Telecom, LLC	20.93	Voicemail-PD
Matt Parrott	78.89	Sanitizer/Liner/Folder-PD
Mayberry Electric	261.83	Street Lights-PW
OmniSite	144.00	2021 Wireless Service-PW
Our Town Publications	777.88	Nov/Dec 2020 Meetings/Ordinances-CH
Peter Liebenow	175.75	Refund Ticket-CH
Police Legal Sciences	120.00	2021 Pt 1 Training Subscription-PD
Quill	84.35	December 2020 Supplies-CH
REIC	11,376.00	Q3-20/21 Quarterly Assessment
REC	33.02	Welcome Sign Electric
S & J Sanitation	136.00	Trash
S & S Plumbing Heating & Air	538.01	Heater/PVC-PD/PW
Shayla Graves	51.73	Water Deposit Refund-PW
Standard Pest Control	25.00	Bug Spraying-PD/CH/FD
Stratton Benscoter-Whitey's	805.43	December 2020 Fuel/Diesel/Oil-PW
Swift True Value	88.93	December 2020 Supplies-CH
TestAmerica	516.60	Weekly Wastewater-PW
T & W Grinding	3,000.00	Nov-Jan 2021 Composting
VH Blackinton Co., Inc	12.00	Uniforms-PD
Veenstra & Kimm, Inc	1,269.53	Engineers Fees
Verizon Wireless	949.47	November/December 2020 Desk/Cell Phones-CH/PD/PW
Windstream	385.07	Internet/Phones
CHECK TOTAL:	52,488.08	
Access Systems	196.41	Monthly Copier Lease
Quill	198.23	December 2020 Supplies
S & S Plumbing Heating & Air	1,203.52	Furnace Maintenance
USA Communications	27.92	Internet/Phones
LIBRARY TOTAL:	1,626.08	

GRAND TOTAL:	152,431.02	

Claims Total - Payroll & EFT's \$ 54,114.16

Adam Rabe, Mayor

Attest: Karla Marck, City Administrator