

MINUTES
CITY OF MARENGO
CITY COUNCIL
REGULAR MEETING
July 14, 2021

Call to Order by Mayor Adam Rabe at 6:00 p.m. on July 14, 2021. Elected Officials Present: Greg Jergens, Sue Peterson, Bill Kreis, Chad Peska and Travis Schlabach. Absent: None. Quorum declared by Rabe.

Staff and Press Present: Admin. Karla Marck; Fin. Mgr. Ellen Young; Deputy City Clerk Adam Kerkove; Police Chief Ben Gray; Public Works Director Lonnie Altenhofen; Attorney Gage Kensler.

Members of the Public Present: Diana Dye, Scott Hamlin.

Pledge of Allegiance led by Rabe.

Approval of Agenda – July 14, 2021

Motion by Peterson to approve. Second by Peska. Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion Carried.

Consent Agenda

Included June 23, 2021 Council Minutes; Claims/Checks/Withdrawals of \$121,518.54. June 2021 Revenues totaling \$188,753.20.

Approval of Larry Fiser Application to Serve on Board of Adjustments. Motion by Peterson to approve. Second by Kreis. Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion Carried.

Open Forum

No comments.

Old Business

- a) **Consideration:** Table “Resolution 21-97: Setting Public Hearing of CDBG Housing Grant Application Approvals” Due to Lack of Application Submittal
Marck reported no applications received. Motion by Jergens to Table. Second by Schlabach. Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- b) **Consideration: City Park Fountain Project Budget and Funding Approval, Alan Schumacher and Committee**
Schumacher provided council with price estimate for completion of fountain project. Stated includes donations by all local contractors. Requested approval of project pricing and council funding. Discussions occurred regarding need to include fencing and lawn restoration. Marck stated \$50k Stevens donation is recommended for funding of project. Motion by Jergens to approve project, not to exceed \$50,000. Second by Peska. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- c) **Resolution 22-03: Approval of Change Order #1 for Green Lift Station Improvement Project**
Motion by Peska to approve. Second by Schlabach. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- d) **Resolution 21-96: Approval of Pay Estimate #2 for Green Lift Station Improvement Project**
Motion by Schlabach to approve. Second by Kreis. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.

New Business

- a) **Consideration: Property Owner Requesting Extension of Deadline for Removal of Trees from Parking – 190 W. Lucas**
Dye indicted intent to conform to ordinance, requesting more time to arrange for replanting process. Discussions occurred regarding need to reconsider current 15-day compliance period. Motion by Schlabach to extend 109 W Lucas’ completion deadline to November 1, and council to reconsider standard 15-day compliance period. Second by Kreis. Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: Peterson. Motion carried.
- b) **Resolution 22-04: Approving Amendment of City Policies & Procedure Handbook, Adding Section 3.5-Trial Period**
Gray indicated requesting to formalize 30-, 60- & 90-day employment trial periods. Motion by Schlabach to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- c) **Consideration: Police Department ORV Purchase**
Gray reported police department ending FY21 under budget due to staffing, pandemic restrictions on training, and receipt of grants and CARE funding; requested consideration for purchase of ORV with departmental carryover funds. ORV to improve accessibility for patrolling Gateway, community, and events. Discussions occurred regarding when best time for council to consider an ORV purchase. Motion by Jergens to approve. Second by Peterson. Roll Call Vote. Ayes: Jergens, Peterson, Peska. Nays: Kreis, Schlabach. Motion carried.
- e) **Resolution 22-05: Setting Public Hearing for Amendment to Chapter 92-Water Rates, Service Discontinued Fees**
Young stated requesting to increase reconnect charges, due to late payment disconnects, from \$50 to \$100 when requested after 3:00 p.m., as current fees do not cover city costs. Motion by Peska to approve. Second by Jergens. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- f) **Resolution 22-01: Approving Certain Transfer of Funds for FY21**
Young indicated part of audit process. Motion by Jergens to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- g) **Resolution 22-02: Approving Recurring Transfer of Funds for FY22**
Young stated publishing required transfers to retire existing debt, as part of standard procedures. Motion by Schlabach to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.

Public Safety – Chief Ben Gray

For June, Gray reported 43 incidents, 5 arrests, 13 citations, 19 warnings, 10 parking tickets, with a total of 39 outstanding parking tickets. There was a total of 316 calls for service. To date, have worked a total of 16 nuisance and/or junk vehicles properties, with 8 currently active. A total of 18 notices for duty to cut grass were served. Reminded notices are posted on Monday/Tuesday and Public Works mows on Thursday/Friday. Reported no major incidents or arrests during July 3 celebration. Participated in departmental training sessions – implicit bias, firearms. Presented to Kiwanis and Daycare. Interviewing applicants for 4th full-time officer position.

Attorney/ Financial Manager/Administrator Reports

Kensler reported attended dog at large hearing, and have (2) additional municipal infractions pending. Discussions occurred regarding lack of response from dangerous property notifications sent to 1001 E Main property owners, and whether to be considered abandoned. Kensler to advise council on required next steps. Young reported will be distributing FY21 end of year reports.

Mayor/Council/Committee Reports

None.

Adjournment

Motion by Kreis. Second by Peska to adjourn at 6:55 p.m. Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion Carried.

City of Marengo Claims - 7/14/2021

Fund Name	Fund	
General Fund	001	28,712.24
Police Equip/Bldg Fund	006	5,571.63
Road Use Tax Fund	110	2,384.23
Debt Service Fund	200	500.00
Wastewater Treatment Plant	328	13,800.00
May Street Improvement	330	1,615.00
Water Fund	600	3,641.50
Sewer Fund	610	10,371.44
Total:		66,596.04

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
PAYROLL	23,461.15	6/25/2021 Payroll
PAYROLL	6,062.82	6/28/2021 Special Payroll
PAYROLL	25,398.53	7/9/2021 Payroll
EFT Payments		
Grinnell State Bank	97.01	June 2021 Bank Fees/ACH Return Fees
UMB Bank	500.00	2013A/2017A GO Bond Fees
Iowa Department of Revenue	2,822.00	June 2021 Water/Sales Tax
EFT TOTAL:	3,419.01	
EFT Payments		
Albert Wells	500.00	Bandstand Ceiling Paint-Park
Amazon Capital Services	75.74	Cleaning Kit/Plugs/Ear Mold-PD
Andrea Healey	150.00	2021 Umpire-MRC
Beau Long	105.00	2021 Umpire-MRC

Ben Wagner	15.00	2021 Umpire-MRC
Big G Foods	4.90	Water-PD
Carquest	512.65	June 2021 Supplies-FD/PW
Casey's General Store	309.80	June 2021 Fuel-PD
Charles Capper Auto	40.43	18 Explorer Oil Ch/Service-PD
City of Marengo Petty Cash	100.85	June 2021 Petty Cash-PD/PW
Creative Product Source, Inc	266.93	Bookmarks-PD
Dominic Pedersen	80.00	2021 Umpire-MRC
Doug Roggentien	50.00	2021 Umpire-MRC
Gabe Ritter	25.00	2021 Umpire-MRC
Garet Hoyt	45.00	2021 Umpire-MRC
Goodwill Industries of the Heartland	187.50	June 2021 Janitorial Services-CH/Lib
Hawkins, Inc	10.00	Chlorine Cylinders-PW
Heartland CoOp	49.00	Weed Spray-Park
Howes Law Firm, PC	511.00	June 2021 Legal
Iowa County Attorneys Association	70.00	B.Gray Training-PD
Iowa County Sheriff	2,350.00	FY22 Radio Monitoring/Zuercher Maintenance-PD
Iowa Department of Natural Resources	288.09	FY22 Annual Water Fee-PW
Iowa One Call	36.90	One Calls-PW
Jock Kanke	25.00	2021 Umpire-MRC
Keystone Laboratories, Inc	38.40	Drinking Water Analysis-PW
Kinzenbaw Earthmoving, Inc	1,420.14	Hauled Cold Mix-PW
Kollmorgen, Schlue & Zahradnik, PC	630.00	June 2021 Legal
Laren Kaplan	50.00	2021 Umpire-MRC
Lower Overhead Doors	300.00	Damaged Track-FD
Marco Technologies	397.88	June 2021 Email/Azure/Copier Lease/Webroot
Marengo Farm & Home, Inc	110.46	June 2021 Supplies-PW
Marengo Firefighters Assn	105.00	Fire Calls-FD
Marengo Post Office	391.00	July 2021 Postage-CH/PW
Molli McMann	90.00	2021 Umpire-MRC

Northland Securities	435.00	2021 CD Reporting-CH
Our Town Publications	439.74	June 2021 Mins/Ord-CH
Payton Loffer	15.00	2021 Umpire-MRC
Police Legal Sciences	480.00	FY22 Subscription-PD
Port O Jonny, Inc	1,120.00	July 3rd Bathrooms
Quill	38.38	Office/Janitorial Supplies-CH
Racom Corporation	5,006.66	Radios-PD
R.E.I.C. Iowa County Landfill	12,640.00	Q1 2021/2022 Landfill Fee
Roggentien Electric	9,571.46	June 2021 Supplies/Maintenance-PW/PD
Ryan Becker	15.00	2021 Umpire-MRC
S & S Plumbing Heating & Air	244.98	Serviced Condenser/Filter-FD
Scott Krakow	350.00	Patch Bandstand Ceiling-Park
Staples	323.01	Ink-CH
State Hygienic Laboratory	13.50	Water Testing-PW
Stratton Benescoter	610.75	June 2021 Fuel/Diesel-PW/Parks/MRC
Swift True Value Home Center	991.67	June 2021 Supplies-PW/PD/FD/Park
T & W Grinding & Composting	3,000.00	May-July 2021 Composting
TestAmerica	512.40	Weekly Wastewater-PW
Veenstra & Kimm, Inc	15,415.00	Engineering Fees
Verizon Wireless	476.13	June 2021 Desk/Cell Phones
Visa	1,976.56	June 2021 Charges/Interest to be reimbursed-PD/CH
Windstream	160.12	Internet/Phones
CHECK TOTAL:	63,177.03	
LIBRARY TOTAL:	0.00	
GRAND TOTAL:	121,518.54	

Claims Total - Payroll & EFT's \$ 69,239.85

Adam Rabe, Mayor

Attest: Karla Marck, City Administrator