

**MINUTES**  
**CITY OF MARENGO**  
**CITY COUNCIL**  
**REGULAR MEETING**  
July 28, 2021

**Call to Order** by Mayor Adam Rabe at 6:00 p.m. on July 28, 2021. Elected Officials Present: Greg Jergens, Bill Kreis, Chad Peska and Travis Schlabach. Absent: Sue Peterson. Quorum declared by Rabe.

**Staff and Press Present:** Admin. Karla Marck; Fin. Mgr. Ellen Young; Deputy City Clerk Adam Kerkove; Police Chief Ben Gray; Public Works Director Lonnie Altenhofen; Attorney Gage Kensler; Director Library Services Jackie Jordan; Grace Atkinson, The Current.

**Members of the Public Present:** Marilyn Rodgers, Scott Hamlin, Chuck Goss.

**Pledge of Allegiance** led by Rabe.

**Approval of Agenda – July 28, 2021**

Motion by Kreis to approve. Second by Peska. Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion Carried.

**Consent Agenda**

Included June 14, 2021 Council Minutes; Claims/Checks/Withdrawals of \$185,020.42. Motion by Peska to approve. Second by Kreis. Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion Carried.

**Open Forum**

Rogers expressed concerns regarding city procedures for notifying residents regarding boil orders. City representatives indicated notices were posted on City of Marengo Emergency Alerts System, Facebook, and KCRG. Discussions occurred regarding need to promote city's Emergency Alert System, as should be primary source of communications. Rogers also stated feels city should be using excess monies on streets and water projects.

**City Library Update – Director Jackie Jordan**

Jordan reported state accreditation is in process. Will be posting positions for 2 part-time employees due to anticipated employee retirement. Received \$5,000 in funds and will be purchasing wireless hot spots and Chrome Books for check-out. Friends of Library are sponsoring the Dolly Parton Imagination Library program for residents within 52301 zip code. Library board is working on plans for the Stevens' donations - considering to finish basement floors. Derecho building repairs are completed; concerns with sidewalk that still reviewing. Library board reviewed and approved council's proposal for converting library director position to salaried, with no contract. Food pantry continues at fair grounds; looking for volunteers.

**Old Business**

- a) **Public Hearing and First Reading: ORD 498 Chapter 92 – Amend Water Rates, Service Discontinued Fees**  
Public hearing opened at 6:15 p.m. No comments. Public hearing closed at 6:15 p.m. Motion by Schlabach to approve. Second by Jergens. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- b) **Discussion: Need for Revision in Number of Days Allowed for Violators to Conform to Ordinance 151.02 – No Trees Planted in Parking or Street**  
Discussions occurred regarding procedures to determine which trees in right-of-way are in violation of ordinance. Kreis requested to delay discussions until council has opportunity to review existing ordinance language.

**New Business**

- a) **Consideration: City Request to Post Office for Drive-Up Mail Box Services**  
Rabe reminded council that city's request specific to the Franklin Avenue drive-up mailbox was to find a safer location, not removal, and the initial letter suggested relocation to the alley. Discussions occurred regarding if council agreed with original recommendation. Following discussions, was recommended that city send follow-up correspondence to post office reinstating request.
- b) **Resolution 22-10: Approval of Bids and Authorization to Purchase Warning Siren**  
Altenhofen reported need for warning siren replacement due to failure to perform and need to move from old water plant facility to new water plant facility. Received bids from Blue Valley Public Safety (\$25,754.66); Braniff Communications, Inc.(\$31,288.00); and RCSystems (\$30,703.69). Altenhofen recommended acceptance of Blue Valley Public Safety, Inc. proposal with total re-installation costs at new water plant facility not to exceed \$37,264.66. Motion by Schlabach to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried
- c) **Resolution 22-11: Street Closure for August 3 National Night Out Event**  
Gray requested closure of Main Street on August 3 for National Night Out event. Motion by Jergens to approve. Second by Schlabach. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- d) **Resolution 22-12: Waiver of Peddler Permit Application Processing Fees For National Night Out Event**  
Gray requested waiver of all vendor permits and license fees for 90-minute event. Motion by Schlabach to approve waiver of all vendor application fees and license for National Night Out Event. Second by Jergens. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- e) **Resolution 22-06: Approving City Hall Funds to Carry Over from FY21 to FY22**  
Motion by Schlabach to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- f) **Resolution 22-07: Approving Fire Department Funds to Carry Over from FY21 to FY22**  
Motion by Jergens to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.

- g) **Resolution 22-08: Approving MRC Funds to Carry Over from FY21 to FY22**  
Motion by Schlabach to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- h) **Resolution 22-09: Approving Cemetery Funds to Carry Over from FY21 to FY22**  
Motion by Schlabach to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- i) **Resolution 22-13: Approving Changes to Clerk/Administrator and Finance Manager Departmental Salary Allocations**  
Young reminded council this request is phase 2 of right-sizing fund allocations. Motion by Schlabach to approve. Second by Jergens. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- j) **Discussion: East May Street Parking**  
Gray recommended consideration of no parking policy for south side of East May Street due to concerns of emergency vehicle access during school events. Stated letters were sent to area residents indicating planned no parking consideration, and have received no responses. Council requested to begin process for updating ordinances.

**Public Works – Director Lonnie Altenhofen**

Altenhofen reported on recent boil order near Washington Street and Williams Avenue due to water main break that required opening of the main. Stated project for lowering of water main at Court Avenue and May Street was started. Completed 80 locate requests for the month, as have three full-time boring crews and two pole setting crews in town. Have touched up alleys. Fountain team kicked off project.

**Attorney/ Financial Manager/Administrator Reports**

Kensler reported attended trial with results pending. Dog-at-large case found guilty; recommending after 4 violations dogs to be banned from city. Sent abandon property letter to 1001 E. Main property owners, with 30-day notice. Young reported ARP Act application has been accepted. Marck reminded council that levee has been certified, and new FEMA floodplain maps are scheduled for release October 21, 2021. City of Marengo floodplain map updates depicting certified levee status will not be released until after October 21, 2021. Working with floodplain map team to release ASAP following October 21 release. New maps will require adoption of updated floodplain regulations. Will be scheduling P&Z meeting to begin adoption process. City council nomination petition information and affidavits are posted on city website; will be accepting city council member nominations Aug 23 through Sept 16. City was contacted by Lou McMeen and informed that splashpad donor has withdrawn their offer.

**Mayor/Council/Committee Reports**

Gray informed council that garage at 699 Marengo Avenue has been removed.

**Adjournment**

Motion by Kreis. Second by Peska to adjourn at 6:49 p.m. Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion Carried.

**City of Marengo Claims - 7/28/2021**

<b>Fund Name</b>	<b>Fund</b>	
General Fund	001	20,485.27
Police Equip/Bldg Fund	006	2,820.00
Library Figs & Memorials	033	18,392.30
Road Use Tax Fund	110	8,872.44
Wastewater Treatment Plant	328	9,200.00
Green Lift Station	329	74,070.55
May Street Improvement	330	1,464.86
Marion/Lafayette Intakes	331	7,250.00
Lucas/Lafayette Phase 2	332	606.00
Water Fund	600	8,475.30
Water Deposit Refund	605	77.96
Sewer Fund	610	8,291.17
Storm Sewer Fund	740	253.44

Total: 160,259.29

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
PAYROLL	<b>24,536.10</b>	7/23/2021 Payroll
PAYROLL	<b>225.03</b>	7/14/2021 Special Payroll
<b>EFT Payments</b>		
United Healthcare	15,118.24	July 2021 Health Insurance
Metlife	1,446.22	July 2021 Metlife Benefits
<b>EFT TOTAL:</b>	<b>16,564.46</b>	
<b>EFT Payments</b>		
911 Custom	24.00	Uniforms-PD
Alliant Energy	11,382.38	Electric
Amazon Capital Services	28.36	GPS Receiver-PD
BP	303.18	June 2021 Fuel-PD/FD
Brian Miller Excavating LLC	74,070.55	Green Lift Station Pay Est. #2
Bronze-Depot.Com, Inc	7,495.00	Fountain-Park
Chris Crowder	77.91	Water Depot Refund
Countryside LL	2,000.00	June 2021 Mowing-Cemetery
Cummins Sales & Service	759.59	Generator Service-PW
Dan's Overhead Doors 1	2,820.00	Door Openers-PD
Hawkins, Inc	1,208.70	Water Plant Chemicals-PW
Hometown Current	30.00	FY22 Subscriptions-CH
Iowa County Recorder	17.00	Township Contract Recording-FD
Iowa County Sheriff	291.18	July 3rd Help-PD
Iowa One Call	124.20	One Calls-PW
Iowa River Apparel	268.00	Polos-PD
Madison Doty	0.05	Water Depot Refund
Marc	377.40	Trash Bags-Parks
Marco Technologies, LLC	223.86	July 2021 Email/Azure
Masters Telecom, LLC	20.93	Voicemail-PD
Positive Promotions	545.45	Promotional Items

REC	32.96	Welcome Sign Electric
S & J Sanitation	136.00	June 2021 Trash
Specialized Concrete, Inc	2,570.00	Marengo Ave Concrete Work- PW
Standard Pest Control	25.00	Bug Spray- FD/PD/CH
Storm Drains, ETC	7,250.00	Intakes/Street Patch-PW
TestAmerica Laboratories, Inc	420.00	Weekly Wastewater-PW
Veenstra & Kimm, Inc	11,270.86	Engineering Fees
Windstream	446.29	Internet/Phones
<b>CHECK TOTAL:</b>	<b>124,218.85</b>	
Access Systems	178.99	Copier Lease
Amazon	1,640.35	Bahr/McKusker
Garling Construction	16,751.95	Pay Estimate #3
Quill	363.71	July 2021 Supplies
S & J Sanitation	44.00	April/May 2021 Trash
S & S Plumbing Heating & Air	190.00	Sink/Basement Bathrooms
Swift True Value	11.98	May 2021 Supplies
TK Elevator Corporation	295.00	Elevator Maintenance
<b>LIBRARY TOTAL:</b>	<b>19,475.98</b>	
<b>GRAND TOTAL:</b>	<b>185,020.42</b>	

**Claims Total -  
Payroll & EFT's      \$143,64.83**

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Adam Rabe, Mayor

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Attest: Karla Marck, City Administrator