

MINUTES
CITY OF MARENGO
CITY COUNCIL
REGULAR MEETING
Marengo Council Chambers
June 14, 2023

Call to Order by Mayor Adam Rabe at 6:00 p.m. on June 14, 2023. Council Officials Present: Sue Peterson, Bill Kreis, John Hinshaw, Travis Schlabach, Matt Fults. Quorum declared by Rabe.

Staff and Press Present: Admin./Clerk Karla Marck; Deputy Clerk Allison Fry; Finance Manager Ellen O'Rourke; Attorney Gage Kensler; Police Chief Ben Gray; Library Director Jackie Jordan.

Members of the Public Present: Scott Hamlin, Sandy Lorenz, Sophia Rojas-Neira, Doug Kinzenbaw, Tiffany Gotsis and Brian Miller.

Pledge of Allegiance led by Rabe.

Approval of Agenda – June 14, 2023

Motion by Peterson to approve. Second by Hinshaw. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion Carried.

Consent Agenda

Approval of minutes from May 24, 2023 City Council Meeting. Claims, checks and direct withdrawals totaling \$600,317.64. Approval of Liquor License for Ambies LLC. May 2023 Revenues Totaling \$289,077.88. May 2023 Major Operating Departments Finance Reports. May 2023 Finance Expenditures & Revenue Report. Motion by Peterson to approve. Second by Kreis. Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion Carried.

Open Forum

Sandy Lorenz requested reconsideration concerning 24-hour parking.

Old Business

- a) **Public Hearing and Third Reading ORD #516: Amendment to Chapter 69 – Parking Regulations – Amending Section 69.11 LIMITED PARKING, Adding to item #3-Two Hour Limited Parking from 8:00 a.m. to 5:00 p.m. on Washington Street on the North Side from 90 feet East of Marengo Avenue**
Public hearing opened at 6:05 p.m. No public comments. Public hearing closed at 6:06 p.m. Motion by Schlabach to approve. Second by Peterson. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion Carried.
- b) **Public Hearing and Second Reading ORD #517: Amending the Code of Ordinances of the City of Marengo, Iowa, Chapter 106 – Collection of Solid Waste, revising Section 106.09 Landfill Fee**
Public hearing opened at 6:06 p.m. No comments. Public hearing closed at 6:07 p.m. Motion by Peterson to approve. Second by Fults. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion Carried.
- c) **Public Hearing and First Reading ORD #518: Amending Chapter 4; Adding to section 4.01-Scheduled Fines, Items #38, #39, #40, #41, #42, #43, #44, #45; Pertaining Section 75.04 Operations of Snowmobiles and 75.05 Operations of All Terrain Vehicles**
Public Hearing opened at 6:07 p.m. Gray stated no change in laws, requesting fees for violations be added to city's Scheduled Fines. Public hearing closed at 6:08 p.m. Motion by Peterson to approve. Second by Kreis. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion Carried.
- d) **Resolution #23-76: Public Hearing and Approval to Subdivide Lot #2 Located in the Marengo Industrial Development Park, Marengo, Iowa** Public hearing opened at 6:09 p.m. No comments. Public hearing closed at 6:12 p.m. Motion by Hinshaw to approve. Second by Kreis. Roll Call Vote. Ayes: Kreis, Hinshaw, Schlabach, Fults. Nays: Peterson. Motion Carried.
- e) **Consideration: Approving Letter of Intent from Travis Schlabach and Brian Miller, to Purchase two segments in the Subdivided Industrial Park Lot #2, referenced as the 1.45 acre southern section, and the northern most segment whose southern property line runs through the center of the drainage ditch easement, and combining minimum assessed value requirements, per the Industrial Park Policy, of Lot #2 and Lot #3** Marck indicated will be initiating Planning & Zoning review per Industrial Park Policy. Discussions occurred. No Motion.
- f) **Resolution #23-80: Setting Public Hearing for Awarding of Bids for the Work Comprising “2023 Marengo Pool Project for the City of Marengo”** Motion by Kreis to approve. Second by Fults. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion Carried.

New Business

- a) **Consideration: Annual Administration of 4.9% Water Rate Service increase, section 92.02 Rates for Service, and 4.9% Sewer Service Charges increase, section 99.06 Rate and Manner of Payment; which state annual increases to be determined by the annual CPI-U for the Midwest Region as published by the Bureau of Labor Statistics or a minimum 3% increase, whichever is greater** O'Rourke stated executing per existing ordinance. No Motion.
- b) **Consideration: Hiring of Part-Time Custodian for Marengo Public Library.** Marck stated informational request, due to IPERS. No motion.
- c) **Resolution #23-77: Authorizing Street Closure for Fire Department Water Ball Fight.**
Motion by Peterson to approve. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion Carried.
- d) **Resolution #23-78: Approving Employment Contract for Ben Gray.**
Motion by Peterson to approve. Second by Fults. Roll Call Vote. Ayes: Peterson, Kreis, Schlabach, Fults. Nays: Hinshaw.

Motion Carried.

- e) **Resolution #23-79: Setting Salaries/Wages for City of Marengo Employees for Fiscal Year Beginning July 1, 2023.**
 Motion by Schlabach to approve. Second by Peterson. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults.
 Nays: None. Motion Carried.

Update Public Safety – Chief Ben Gray

For May, Gray reported 34 incidents, 7 arrests, 18 citations, 47 warnings, 4 parking tickets, with a total of 41 outstanding parking tickets. There were 376 calls for service. Chief Gray reported that he attended several meetings during the month of May which included a meeting regarding C6Zero with the EPA, the monthly Mental Health Liaison meeting, July 3rd and RAGBRAI planning sessions. A total of 12 nuisance property notices were served, 5 were abated, and the police department took action on one property.

Attorney/ Financial Manager/Administrator Reports

Attorney Kensler asked Council to approve \$69,800 payout of the insurance money that is set aside for C6-Zero property repairs and cleanup. Marck reported the pool bids will be opened on June 15th at 3:00 p.m. The Public Works Building bids will be opened on June 22nd at 1:00 p.m. The City of Marengo was awarded an Iowa County Community Foundation Grant for \$6,500 for swimming pool lounge chairs.

Mayor/Council/Committee Reports

Schlabach reported that the Railroad will be closing the Western Avenue tracks for repairs for one week following the RAGBRAI event. Hinshaw reported he is now a member of the MarenGO Board.

Adjournment

Motion by Kreis. Second by Schlabach to adjourn at 7:05 p.m. Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion Carried.

City of Marengo Claims - 6/14/2023

| Fund Name | Fund | |
|----------------------------|-------------|-----------------|
| General Fund | 001 | 16,806.28 |
| Economic Development | 010 | 10,000.00 |
| C6Zero Fund | 013 | 40,358.66 |
| Library Carryover | 021 | 2,900.00 |
| Library Gifts & Memorials | 033 | 12,691.41 |
| Road Use Tax Fund | 110 | 60,391.86 |
| Debt Service Fund | 200 | 363,062.50 |
| Pool Renovation/Donations | 312 | 24,100.00 |
| Wastewater Treatment Plant | 328 | 4,600.00 |
| Water Fund | 600 | 8,876.37 |
| Sewer Fund | 610 | <u>2,083.61</u> |
| | Total: | 545,870.69 |

| <u>Payee</u> | <u>Amount</u> | <u>Description</u> |
|----------------------------|------------------------|----------------------------|
| PAYROLL | \$ 26,773.34 | 5/26/2023 |
| PAYROLL | \$ 27,673.61 | 6/9/2023 |
| EFT Payments | | |
| Grinnell State Bank | 69.03 | May 2023 Bank Fees |
| UMB Fincancial | 363,062.50 | June 2023 GO Bonds |
| Metlife | 1,145.62 | June 2023 Metlife Benefits |
| Iowa Department of Revenue | 3,007.74 | May 2023 Sales/Water Tax |
| | | |
| | | |

| EFT TOTAL: | | 367,284.89 |
|--------------------------------------|-----------|-----------------------------------|
| Aaron Cronbaugh Lawn Care | 3,150.00 | May 2023 Mowing-Cemetery |
| Amazon Capital Business | 29.70 | Floor Tape-MRC |
| Big G Foods | 61.96 | May 2023 Supplies-MRC/PD |
| BP | 360.21 | May 2023 Fuel-PD/FD |
| BSN Sports | 666.28 | Helmets-MRC |
| Carquest of Marengo | 358.67 | May 2023 Supplies-PW |
| Casey's General Store | 652.95 | May 2023 Fuel-PD |
| City of Marengo Petty Cash | 148.45 | June 2023 Petty Cash-PW/PD |
| Eurofins Environment Testing | 572.20 | Weekly Wastewater-PW |
| Ferguson Waterworks | 899.87 | Meter/Supplies-PW |
| Goodwill Industries of the Heartland | 195.00 | May 2023 Janitorial Services-CH |
| HDC Printed Products | 179.23 | Checks-CH |
| Heartland CoOp | 404.70 | Spray for Fields-MRC |
| Heiman | 40,358.66 | Gear/Tanks/Boots-FD-C6Zero |
| IA Department of Public Safety | 300.00 | Apr-Jun 2023 Radio Monitoring-PD |
| Iowa County Community Development | 10,000.00 | FY22 Contribution-CH |
| Jean McDowell | 10.00 | Reservation Refund-Park |
| JEO Consulting Group | 24,100.00 | Marengo Pool Design-Pool |
| Kollmorgen, Schlue, & Zahradnik | 665.00 | Legal Advice-CH |
| Kruse Tree Trim | 90.00 | Storm Cleanup-PW |
| LL Pelling | 56,357.08 | Seal Coat-PW |
| Marco Technologies | 411.46 | May 2023 Email/Azure/Copier Lease |
| Marengo Farm & Home | 272.53 | May 2023 Supplies-PW |
| Marengo Post Office | 146.00 | FY24 PO Box Renewal |
| Masters Telecom, LLC | 9.57 | Voicemail-PD |
| Matt Parrott-Storey Kenworthy | 51.75 | Can Liners-PD |
| Microbac Company | 31.00 | Drinking Water Analysis-PW |
| Mindi Slaymaker | 134.85 | Tape/Nets-MRC |
| MPH Industries | 329.78 | Remote/Wired-PD |

| | | |
|--------------------------------------|-------------------|------------------------------------------|
| REC | 42.50 | Welcome Sign Electric |
| Roggentien Electric | 2,994.50 | May 2023 Maintenance-PW |
| S & J Sanitation | 236.00 | May 2023 Trash/Dumpster |
| Stratton Benscoter (Whitey's) | 747.30 | May 2023 Fuel/Tire Repair-PW/FD/MRC/Park |
| Summit Fire Protection | 1,183.00 | 2023 Fire Extinguisher Inspections |
| Swift True Value Home Center | 971.36 | May 2023 Supplies-PW/MRC/FD |
| The Sherwin-Williams Co. | 1,221.07 | Paint/Sprayer/Hose-PW |
| TruGreen | 390.00 | Weed Spraying-MRC |
| Tyler Technologies | 6,230.32 | FY24 Fund Balance Annual Fees |
| Veenstra & Kimm, Inc. | 4,600.00 | Wastewater Treatment Plant-PW |
| Verizon Wireless | 482.01 | May 2023 Desk/Cell Phones |
| Victor Lumber, Co. | 149.69 | Dog Kennel/Shed @ H2O Plant-PW |
| Windstream | 192.08 | Internet/Phones |
| WMPF Group, LLC | 1,088.31 | May 2023 Legals |
| | | |
| CHECK TOTAL: | 161,475.04 | |
| | | |
| Access Systems | 93.80 | Copier Lease |
| Amazon Capital Services | 1,128.73 | Summer Reading/Books |
| Basepoint Building Automations | 2,900.00 | ADA Door Repair |
| Collaborative Summer Library Program | 89.67 | Summer Reading |
| Oriental Trading | 125.22 | Easter Program |
| Quill | 116.29 | May 2023 Supplies |
| S & J Sanitation | 48.40 | April 2023 Trash |
| S & S Plumbing, Heating, & Air | 108.00 | Entrance Heat Repair |
| Steven E. Krakow-Outdoor Creations | 12,000.00 | Landscaping |
| Swift True Value Home Center | 27.96 | Air Filter Front Entrance |
| TechImpact | 294.00 | Managed Services |
| US Cellular | 173.13 | Hotspots |
| USA Communications | 5.56 | Internet/Phones |
| | | |
| LIBRARY TOTAL: | 17,110.76 | |
| | | |
| GRAND TOTAL: | 600,317.64 | |
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Claims Total - Payroll & EFT's

\$178,585.80

Adam Rabe, Mayor

Attest: Karla Marck, City Administrator