

MINUTES
CITY OF MARENGO
CITY COUNCIL
REGULAR MEETING
March 24, 2021

Call to Order by Mayor Adam Rabe at 6:00 p.m. on March 24, 2021. Elected Officials Present: Greg Jergens, Sue Peterson, Bill Kreis, Chad Peska and Travis Schlabach. Absent: None. Quorum declared by Rabe.

Due to current status of Governor Reynolds' COVID-19 Declaration of Disaster Emergency, meeting was held at the Marengo Public Library.

Staff and Press Present: Admin. Karla Marck; Fin. Mgr. Ellen Young; Police Chief Ben Gray; Public Works Director Lonnie Altenhofen; Att. John Pilkington; Susan Turnbull, Hometown Current.

Members of the Public Present: Doug Kinzenbaw; John Bruce, ECICOG

Pledge of Allegiance led by Rabe.

Approval of Agenda – March 24, 2021

Motion by Peterson to approve. Second by Schlabach. Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion Carried.

Consent Agenda

Included March 10, 2021 council minutes.; Claims/Checks/Withdrawals of \$74,748.53; Re-Appointment of Roger Pawlak as Compass Memorial Healthcare Board of Trustees; Appointment of John Bowlin as Compass Memorial Healthcare Board of Trustees. Motion by Schlabach to approve. Second by Peterson. Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion Carried.

Open Forum

No Comments.

Old Business

- a) **Consideration: Kinzenbaw Request for Extension of Construction Completion, Lot #4 of Industrial Park**
Kinzenbaw stated building has been purchased, requesting one-year extension due to impacts of COVID, derecho, and life-threatening auto accident – which all contributed to delaying construction completion prior to the April deadline. Assuming detention pond is completed as planned, targeting to start building at end of April,. Motion by Jergens to approve one-year extension. Second by Peterson. Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- b) **Public Hearing: Application for Water and Sewer Improvement Funds from Iowa Economic Development Authority**
Public hearing opened at 6:03. The following was read aloud, by John Bruce, ECICOG. The City's proposed application for Water and Sewer improvements through the Federal Community Development Block Grant (CDBG) Program, requires that the following topics be identified for consideration: A.) As concerned with how the need for proposed activities was identified, it is noted that a survey determined the waste water treatment facility is in need of improvements. B.) As concerned with how proposed activities will be funded and the source of funds, it is noted that with proposed project cost presently estimated to total \$5,863,000, grant assistance is being requested from the CDBG Program with local match to be provided by the City of Marengo in the amount of \$600,000 plus property owner participation for the residual balance of cost. C.) As concerned with the date the application will be submitted, it is noted that the CDBG Program funding application will be submitted to the Iowa Department of Economic Development for receipt by April 1st, 2021. D.) As concerned with the requested amount of federal funds, it is noted that \$600,000 is being requested from the CDBG Program with local match to be provided by the City of Marengo in the amount of \$600,000. E.) As concerned with benefit from federal funding, it is noted that a target area survey has determined the project qualifies for CDBG Program funding with benefit to low-to-moderate income persons. F.) As concerned with where proposed activities will be conducted, it is noted that Water and Sewer improvements is targeted to East South Street, Marengo, IA 53201. G&H.) As concerned with plans to minimize the displacement of persons or businesses as a result of funded activities, and plans to assist persons actually displaced, it is noted that, because no property acquisition is proposed, there will be no displacement of persons or businesses as a result of funded activities. I.) As concerned with the nature of the proposed activities, it is noted that Marengo's Water and Sewer application will principally comprise improvements to the waste water treatment facility. Public Comments: Kreis noted that the above-mentioned zip code should read 52301. Marck read the "City of Marengo - Community Development and Housing Needs Assessment 2021." No public comments. Public hearing closed at 6:06.
- c) **Public Hearing and Third Reading ORD 489: Chapter 70.06 – Impounding Vehicles, Adding Costs**
Public hearing opened at 6:09. No comments. Public hearing closed at 6:10. Motion by Schlabach to approve. Second by Jergens. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- d) **Public Hearing and Third Reading ORD 490: Chapter 41.12 – Public Health and Safety, Fireworks End Times**
Public hearing opened at 6:10. No comments. Public hearing closed at 6:11. Motion by Jergens to approve. Second by Peterson. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- e) **Public Hearing and Third Reading ORD 491: Chapter 123 – House Movers Remove Bonding Requirement & Increase Insurance Requirements**
Public hearing opened at 6:11. No comments. Public hearing closed at 6:12. Motion by Peterson to approve. Second by Schlabach. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- f) **Public Hearing and Second Reading ORD 492: Amending Chapter 47 – Park Regulations, adding Gateway Park Rules**
Public hearing opened at 6:12. No comments. Public hearing closed at 6:12. Motion by Jergens to approve. Second by

Peterson. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.

- g) **Public Hearing and First Reading ORD 493: Amending Chapter 4 – 4.01 Scheduled Fines, adding Section 47.08 Park Rules**
Public hearing opened at 6:13. No comments. Public hearing closed at 6:14. Motion by Peska to approve. Second by Schlabach. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- h) **Public Hearing and First Reading ORD 494: Revising Chapter 122 Peddlers, Solicitors and Transient Merchants**
Public hearing opened at 6:14. No comments. Public hearing closed at 6:15. Motion by Schlabach to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- i) **Resolution 21-70: Acceptance of Bid for Audit Services June 30, 2021 through 2023**
Young stated auditing services contract had expired and submitted requests for proposals. Hogan-Hanson, P.C. only firm that responded. Bid \$24,500 for 2021; \$25,300 for 2022; and \$26,300 for 2023. Motion by Schlabach to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.

New Business

- a) **Consideration: Fire Department Services Billing Policy**
Schlabach spoke on behalf of the Fire Department, submitted request for developing a policy or ordinance that “may” allow for the fire department to submit charges to property owners to include as part of their insurance claims. Proposing flat fee of \$500-\$1,000 for any structural fires attended, and ability to submit request for replacement costs of any equipment damaged or lost during fire call. Pilkington stated he researched other fire departments and found similar policies to be a standard practice within many other fire departments. Marck to develop ordinance and procedures for council review.
- b) **Consideration: Sale of Public Works F-350 Truck**
Altenhofen requested approval to begin the bidding process for sale of public works F-350 truck. Schlabach requested to set minimum bid of \$5,500. Motion by Schlabach to approve initiation of bidding process, with minimum bid of \$5,500. Second by Jergens. Vote: Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion carried.

Public Works – Lonnie Altenhofen

Altenhofen reported installed a new meter in well #11. Completed DNR inspection, no violations. DNR anticipating changes in regulations regarding manganese limit testing and copper service lines. Green Lift Station project has begun. Have ordered grinder pump for Miller Street lift. Televised 4 blocks of sewer lines, and found 3 areas in need of repairs due to collapse and boring issues- repairs in process and Eastern Avenue and Main Street currently closed. Beginning pot hole repairs. Winter plowing was hard on side streets. Completed 32 locate requests. Cemetery cleanup was completed. Met with Iowa County Conservation regarding proposed campground layout at Gateway Park. Painted and carpeted council chambers. Working on final solution to Highway 6 street light repairs.

Attorney/ Financial Manager/Administrator Reports

Young indicated will be working on FY21 amendments, setting up finance meeting. Marck reported Kiwanis is bringing Easter Bunny to Marengo April 3; Chamber is initiating plans for July 3 activities; planning for City Wide Cleanup week of May 17; Master Gardeners have received grant from U.S. Forest Service and will be distributing 400 free, tree seedlings in the Marengo, Victor and Williamsburg area.

Mayor/Council/Committee Reports

Discussions regarding when to move meetings back to city hall council chambers occurred, was suggested to wait until May.

Adjournment

Motion by Kreis. Second by Peska to adjourn at 7:06 p.m. Vote. Ayes: Jergens, Peterson, Kreis, Peska, Schlabach. Nays: None. Motion Carried.

City of Marengo Claims - 3/24/2021

Fund Name	Fund	Amount
General Fund	001	6,515.65
Police Equip/BLDG Fund	006	970.14
Road Use Tax Fund	110	33,508.72
Water Fund	600	5,312.37
Sewer Fund	610	5,741.81
Total:		52,048.69

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
PAYROLL	22,699.84	3/19/2021 Payroll
EFT Payments		

United Healthcare	13,738.06	March 2021 Health Insurance
EFT TOTAL:	13,738.06	
Alliant Energy	3,033.98	Electric
Brian Miller Excavating	1,225.00	Water Main Leak-PW
Brown Supply Co.	621.00	Kits/Paint-PW
Charles Capper Auto Center	27,286.00	2021 Truck-PW
Galls, Inc	1,130.12	I.Ruiz Outfitting-PW
Iowa Narcotics Officer's Association	25.00	I.Ruiz 2021 Dues-PD
Iowa Peace Officers Association	35.00	I.Ruiz 2021 Dues-PD
Iowa State Police Association	40.00	I.Ruiz 2021 Dues-PD
Kinzenbaw Earthmoving	1,863.46	Hauled Rock & Snow-PW
Marco Technologies	782.09	Copier Lease/Computer Service Agreement
Marengo Firefighters Assn	157.50	Fire Calls-FD
Quill	164.77	Janitorial/Office Supplies-PD/CH
REC	32.44	Welcome Sign Electric
SA-SO	1,603.02	Solar Panel/Flashing Beacon-PW
VistaPrint	40.00	Business Cards-PD
Windstream	271.25	Internet/Phones
CHECK TOTAL:	38,310.63	
LIBRARY TOTAL:	0.00	
GRAND TOTAL:	74,748.53	

Claims Total - Payroll & EFT's \$ 38,310.63

Adam Rabe, Mayor

Attest: Karla Marck, City Administrator