

MINUTES
CITY OF MARENGO
CITY COUNCIL
REGULAR MEETING
Marengo Council Chambers
March 22, 2023

Call to Order by Mayor Adam Rabe at 6:00 p.m. on March 22, 2023. Council Officials Present: Matt Fults, Sue Peterson, Bill Kreis, John Hinshaw, Travis Schlabach. Absent: None. Quorum declared by Rabe.

Staff and Press Present: Admin./Clerk Karla Marck; Finance Manager Ellen Young; Attorney Gage Kensler; Police Chief Ben Gray; Public Works Director Lonnie Altenhofen; Library Director Jackie Jordan.

Members of the Public Present: Donna Berstler, Michael Berstler, Trent Forrest, Sara Williams, Julie Howe, Tony Hocamp, Adam Olson, Mark Swift, Aaron Sandersfeld, Laura Sauser, Kristie Wetjen, Doug Kinzenbaw, Abigail Maas, Scott Hamlin, Matt Loffer, Bryan Bral, Bill Oiler.

Pledge of Allegiance led by Rabe.

Approval of Agenda – March 22, 2023

Motion by Peterson to approve. Second by Hinshaw. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

Consent Agenda

Approval of minutes from March 8, 2022 City Council Meeting. Claims, checks and direct withdrawals totaling \$58,029.97.

Approval of Outdoor Liquor License Application for Lizzie’s Dining, LLC dba Lizzie’s Dining Car and Caboose Bar. Approval of Liquor License Application for H&H Apothecaries LLC dba Cornerstone Apothecary. Motion by Peterson to approve. Second by Kreis. Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

Open Forum

Sara Williams spoke on behalf of Bee City USA, and requested council to consider granting override of grass cutting ordinance for month of May to create early spring habitat that will help the bee population.

Iowa County Community Development Update- Laura Sauser

Sauser provided overview of ICCD purpose and recent accomplishments. Introduced board members in attendance.

Old Business

a) **Public Hearing and Second Reading ORD #513: Amendment to Chapter 40-Public Peace; by Revising Section 40.03 and Adding Section 40.07 Disorderly House**

Public hearing opened at 6:14 p.m. Gray stated based feedback received, recommending to add section 5.A. and 5.B. to section 40.07 Disorderly House, which states homeowners shall receive a written notice. Discussions occurred amongst public members, council, and Chief Gray specific to how the ordinance would be applied in specific circumstances. Hocamp requested property owners to be notified as soon as possible. Gray indicated police activity reports available upon request. Public hearing closed at 6:34 p.m. Motion by Schlabach to approve. Second by Peterson. Roll Call Vote. Ayes: Peterson, Kreis, Schlabach. Nays: Fults, Hinshaw. Motion Carried.

b) **Consideration: Review Public Works Building Specs; Approve Releasing Request for Bid for New Public Works Facility on Lot #2 of Industrial Park and Submit to Planning and Zoning for Lot #2 Sale**

Marck provided project update on building specs and pricing activities; requested approval to move forward to obtain contracted pricing and take plans to Planning & Zoning (per Industrial Park policy) for review and approval of plans prior to council splitting lot and transferring deed. Peterson requested to rescind previous motion to sell southern section of lot #2 to Schlabach and Miller. No action taken by council. Discussions occurred regarding location of building and whether 2” or 6” water services should be installed. Kinzenbaw expressed concerns regarding additional projects costs for placing building on north end of lot. Marck reiterated need to release requests for building and site preparation bids to enable council to make final design decisions. Motion by Hinshaw to release request for bids for facility and site preparation, with a plan “A” locating building on North side of lot with 6” water service and plan “B” locating building on south side of lot with 2” water service. Second by Kreis. Vote. Ayes: Fults, Peterson, Kreis, Hinshaw. Nays: Schlabach. Motion Carried.

New Business

a) **Consideration: RABGRAI Route Street Repairs, Public Works, and Public Safety Expenditures**

Marck reported Marengo selected to be a RABGRAI meeting town on July 28, 2023, MarenGO organization will be coordinating efforts. Will require street repairs, additional public safety hires and signage expenditures by the city – potentially \$62,500. Will be working to finalize numbers. Confirming council wants to move forward. No motion.

b) **Resolution #23-53- Approval of Franchise Fee Revenue Purpose Statement and Setting Public Hearing for 1% Franchise Fee Increase for Gas and 1% Franchise Fee for Electric Services**

Motion by Schlabach to approve. Second by Hinshaw. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

c) **Consideration: ICAP Insurance**

Marck stated received property and liability quote from Iowa Communities Assurance Pool (ICAP); only agency to submit bid to Marengo Insurance Group. Marck indicated city also contacted The Accel Group; no quote provided.

Update Director Public Works – Lonnie Altenhofen

Altenhofen reported will be starting to replace water filter media. Lagoon back to working as normal, as 810 South Street/retention pond cleanup done. Attended training. Contacting vendors regarding sealing streets for summer repairs. Sidewalk repair bids due April 7. Cemetery cleanup completed.

Attorney/ Financial Manager/Administrator Reports

Kensler reported have easements ready for lagoon project.

Mayor/Council/Committee Reports

Schlabach, on behalf of drainage district, reported state done with water conditioning/cleanup of retention pond; will begin testing soil. Gray reported exterior of 810 South Street property cleanup efforts also in process.

Adjournment

Motion by Kreis. Second by Hinshaw to adjourn at 7:34 p.m. Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

City of Marengo Claims - 3/22/23

Fund Name	Fund	
General Fund	001	11,832.92
Road Use Tax Fund	110	3,533.90
Public Works Building	338	2,500.00
Water Fund	600	5,503.07
Sewer Fund	610	6,953.85
Total:		30,323.74

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
PAYROLL	\$ 26,247.72	3/17/23 Payroll
EFT Payments		
United Healthcare	13,508.14	March 2023 Health Insurance
EFT TOTAL:	13,508.14	
Alliant Energy	3,074.23	Electric
Amazon Capital Services	660.61	Ink/Vacuum/Hard Drive-PD/CH
Brian Miller Excavating, LLC	202.50	Hauled Snow-PW
Cameron's Repair, LLC	1,458.51	Truck Maintenance-FD (Re-issued check)
City of Marengo Petty Cash	129.43	March 2023 Petty Cash-PD/PW/CH
Coast to Coast	223.03	Evidence Bags-PD
Design Dynamics, Inc.	2,500.00	Design Services-PW
Iowa County Recording	34.00	Recording Fee-Cemetery
Iowa Association of Municipal Utilities	856.00	2023 Water Member Dues-PW
Kinzenbaw Earthmoving, Inc.	225.00	Hauled Snow-PW
Kollmorgen, Schlue, & Zahradnik, PC	2,883.37	February 2023 Legal
Marco Technologies, Inc.	201.18	March 2023 Webroot/Copier Lease
Marengo Post Office	722.00	March 2023 Postage-PW/CH
Quill	7.86	Ribbon Paper/Comet Cleaner-CH
REC	42.16	Welcome Sign Electric
Silversmith Data	1,850.00	2023 Tablet Data/Hosting-PW
Standard Pest Control	35.00	Bug Spraying-CH/PD/FD
Verizon Wireless	484.01	February 2023 Desk/Cell Phones
Windstream	290.53	Internet/Phones

WMPR Group, LLC	225.55	Publications
CHECK TOTAL:	16,104.97	
Access Systems Leasing	212.74	Copier
Amazon Capital Business	939.32	Books
Quill	43.70	Book Tape
S & J Sanitation	24.20	February 2023 Trash
Standard Pest Control	45.00	Pest Control
TechImpact	588.00	Managed IT
US Cellular	279.73	Hotspots
USA Communication	36.45	Internet/Phones
LIBRARY TOTAL:	2,169.14	
GRAND TOTAL:	58,029.97	

Claims Total - Payroll & EFT's \$ 18,274.11

Minus Re-issued Check

\$ 16,815.60

Adam Rabe, Mayor

Attest: Karla Marck, City Administrator