

MINUTES
CITY OF MARENGO
CITY COUNCIL
REGULAR MEETING
Marengo Council Chambers
November 12, 2025

Call to Order by Mayor Rabe at 5:00 p.m. on November 12, 2025. Council Officials Present: Jenni Olson, John Hinshaw, Bill Kreis, Karen Wayson-Kisling, Travis Schlabach. Absent: None. Quorum declared by Rabe.

Staff and Press Present: Admin./Clerk Karla Marck; Deputy Clerk Alli Gerard; Police Chief Ben Gray; Public Works Director Lonnie Altenhofen; Financial Manager Ellen O'Rourke, Attorney Gage Kensler, Library Director Jackie Jordan, Managing Editor Winona Whitaker, Hometown Media.

Members of the Public Present: Shawn Huedepohl; William Geoghagan, Braidan Graft, Alexander Lee (IPIB), Tiffany Kriegel
Pledge of Allegiance led by Rabe.

Approval of Agenda – November 12, 2025

Motion by Olson to approve. Second by Wayson-Kisling. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

“Open Meetings/Open Records” Training per Informal Resolution IPIB Case 325FC:0012 Loffer, Alexander Lee, IPIB Agency Counsel

New Business

a) **Resolution #26-37: Setting Fees for City Services; as part of IPIB Resolution IPIB Case #25FC:0012 Loffer.** Motion by Olson to approve. Second by Hinshaw. Roll Call Vote. Ayes: Olson, Hinshaw, Wayson-Kisling, Kreis. Nays: Schlabach. Motion carried.

Consent Agenda

Approval of Minutes from October 22, 2025, City Council Meeting. Acceptance of Karla Marck, City Clerk/Administrator, Notice of Retirement. Claims, checks and direct withdrawals totaling \$212,490.31. October 2025 Revenues Totaling \$3,095,542.00. October 2025 Major Operating Departments Finance Reports. October 2025 Finance Expenditures & Revenue Reports. IPAIT Report. Motion by Olson to approve. Second by Wayson-Kisling. Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

Statement of Resident Comments Policy, Mayor Adam Rabe.

Resident Comments: No comments.

Old Business

- a) **Public Hearing and Third Reading ORD #546: Amending Code of Ordinances; Chapter 47 – Park Regulations, Adding Section 47.11 Riding on Tennis and Basketball Courts.** Open the Public Hearing at 7:09 p.m. No public comments. Public Hearing closed at 7:09 p.m. Motion to approve by Olson. Second by Schlabach. Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- b) **Public Hearing and Third Reading ORD #547: Amending the Code of Ordinances; Chapter 50 – Nuisance Abatement Procedure, Amending Section 50.13-Failure to Abate and Chapter 4 – Scheduled Fines, Adding Item #57. Section Failure to Abate.** Open the Public Hearing at 7:10 p.m. No public comments. Public Hearing closed at 7:11 p.m. Motion to approve by Olson. Second by Hinshaw. Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

New Business cont.

- b) **Consideration: Reallocation of \$15,000 from Proposed Skate Park Project to Marengo Trail Project.** Motion by Hinshaw. Second by Wayson-Kisling. Roll Call Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- c) **Resolution #26-38: Approving Pay Application #3 for Contract #1 – Wastewater Treatment Facility Improvements.** Motion to approve by Schlabach. Second by Olson. Roll Call Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- d) **Consideration: City Clerk/Administrator Job Description, Search Process & Timeline.** Wayson-Kisling to approve applications due November 26, 2025, at 5:00 p.m. Second by Olson. Roll Call Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- e) **Consideration: City Council Meetings 2025 Holiday Schedule.** Motion by Schlabach to approve the following holiday schedule: November 26th at 5:00 p.m., December 10th at 6:00 p.m. and December 30th at 6:00 p.m. Second by Wayson-Kisling. Roll Call Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- f) **Resolution #26-39: Authorizing Street Closure for 2025 Jingle Around the Square Celebration, Parade and Rides.** Motion by Schlabach to approve. Second by Wayson-Kisling. Roll Call Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- g) **Resolution #26-40: Declaring Official Depositories and Limits for City Funds.** Motion by Schlabach to approve with the amending of the name of Farmers State Bank to Farmers Trust & Savings Bank. Second by Olson. Roll Call Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- h) **Consideration: Approval of FY25 Audit.** Motion to approve by Olson. Second by Hinshaw. Roll Call Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- i) **Consideration: FY25 Annual Finance Report.** Motion by Olson to approve. Second by Wayson-Kisling. Roll Call Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

Update Public Safety – Chief Ben Gray

Chief Gray deferred his update until the next meeting.

Attorney/ Financial Manager/Administrator Reports. Financial Manager O'Rourke reported that she is continuing to work on software configurations.

Mayor/Council/Committee Reports. Hinshaw reported the lights in City Park will be hung on Tuesday, November 18th and volunteers will be welcomed.

c) **Consideration: Motion to enter into CLOSED Session Pursuant to Iowa Code 21.5(1)(c) to discuss strategy with Counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.** Motion by Olson to open the closed session at 7:36 p.m. Seconded by Wayson-Kisling. Roll Call Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried. Motion by Wayson-Kisling to return to open session at 7:55 p.m. Seconded by Olson. Roll Call Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

Consideration: Motion on Actions to be Taken from Closed Session. Schlabach motioned to approve returning the \$500 earnest money to Deimerly upon signing an agreement releasing the City from all liability and accepting as a full settlement. Second by Wayson-Kisling. Roll Call Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

Adjournment

Motion by Wayson-Kisling. Second by Olson to adjourn at 7:59 p.m. Vote. Ayes: Olson, Wayson-Kisling, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

City of Marengo Claims-11.12.25

Fund Name	Fund	
General Fund	001	\$23,135.55
General Fund Capital Expenditures	002	\$5,151.45
Economic Development Fund	010	\$399.58
Library Gifts/Memorials	033	\$1,006.09
Road Use Tax Fund	110	\$1,089.16
Debt Service Fund	200	\$600.00
Industrial Park Fund	323	\$120.00
Wastewater Treatment Plant	328	\$102,153.83
Miller & Lafayette Storm	341	\$8,670.20
4" Main Project	344	\$2,029.12
Water Fund	600	\$1,887.82
Sewer Fund	610	\$251.36
Storm Sewer Fund	740	\$8,133.56
Total:		\$154,627.72

Payee	Amount	Description
Payroll	\$28,525.11	10/24/2025
Payroll	29,337.48	11/7/2025
EFT Payments		
Grinnell State Bank	\$76.95	October 2025 Bank Fees
UMB	\$600.00	2023A Fee
EFT TOTAL:	676.95	
EFT Payments		
Amazon Capital Business	\$103.98	Docking Station/Toothpaste-PD
Astra Security	\$156.50	November 2025 Camera Fees
Big G Foods	\$27.21	October 2025 Supplies-PD/CH
BP	\$411.28	October 2025 Fuel-PD/FD
Brian Miller Excavating	\$19,787.49	Culvert/Driveway-PW
Budden Jersey & Sports Apparel	\$1,392.00	Jersey's & Coaches Shirts-MRC
Cameron's Repair, LLC	\$925.50	Batteries-FD
Carquest of Marengo	\$92.73	October 2025 Supplies-PW
Casey's General Store	\$945.72	October 2025 Fuel-PD
Charles Capper Auto	\$10.28	Oil-PD
City of Marengo Petty Cash	\$110.80	October 2025 Petty Cash-PW/PD/CH
Consolidated Electrical Distributor	\$434.58	Service Generator-PW
Core & Main	\$738.12	Supplies-4" Main Project

Dakota Supply Group	\$1,415.80	Supplies/Marking Paint-4" Main Project/PW
Eurofins Environment Testing	\$593.60	Weekly Wastewater-PW
Galls, LLC	\$349.97	Uniforms/Shoes-PD
Hogan Hansen	\$8,700.00	FY25 Audit & AFR
Iowa One Call	\$162.00	One Calls-PW
Iowa Rural Water Association	\$365.00	2026 Membership Dues-PW
Kinzenbaw Earthmoving, Inc.	\$248.43	Hauled Rock-PW
Kollmorgen, Schlue, & Zahradnik, PC	\$2,300.00	Sept-Oct 2025 Legal
Marco Technologies, LLC	\$738.68	Crowdstrike/Email/Azure/Maintenance
Masters Telecom, LLC	\$17.63	Voicemail-PD
Marengo Farm & Home	\$392.18	October 2025 Supplies-PW
Marengo Firefighters Assn	\$90.00	Fire Call-FD
Microbac Laboratories, Inc.	\$35.00	Drinking Water Analysis-PW
Office of Auditor of State	\$450.00	FY25 Audit Filing Fee
Quill	\$22.94	Paper-CH
S&S Plumbing, Heating, & Air	\$267.34	Served Furnace & Winterize Bathrooms-CH/MRC
Schimberg Co.	\$399.58	605 Court Ave
Standard Pest Control	\$45.00	Bug Spraying-CH/PD/FD
Stratton Benscoter (Whitey's)	\$1,643.37	October 2025 Fuel/Tire Repair/Tires-PW/PD
Swift True Value Center	\$538.93	October 2025 Supplies-MRC/PW
Toyne	\$2,112.79	Pump Test-FD
Tyler Technologies, Inc.	\$5,151.45	Software Upgrade
USA Communications	\$108.55	Internet/Phones-PW/Pool
Veenstra & Kimm, Inc.	\$25,935.10	Engineering Fees
Visa	\$324.86	October 2025 Charges-PD/CH
Wendler, Inc.	\$73,235.00	Contract 1-WWTP Improvements
Windstream	\$21.21	Internet/Phones
WMPF Group, Inc.	\$720.65	Publications
CHECKS TOTAL:	151,521.25	
Access Systems Leasing	\$539.02	Copier Lease
Amazon Business Capital	\$1,068.18	October 2025 Supplies
Demco	\$52.18	Spine Labels Tape
Johnson Controls	\$74.90	Fire Extinguishers
Quill	\$133.80	Cleaning Supplies
Standard Pest Control	\$48.15	Bug Spraying
Swift True Value Center	\$154.08	Building Supplies
TK Elevator Corporation	\$207.74	Elevator
US Cellular	\$87.58	Hotspots
USA Communications	\$63.89	Phones/Internet
LIBRARY TOTAL:	2,429.52	
GRAND TOTAL:	212,490.31	

Claims Total - Payroll & EFT's

\$153,950.77

Adam Rabe, Mayor

Attest: Karla Marek, City Administrator