

MINUTES
CITY OF MARENGO
CITY COUNCIL
REGULAR MEETING
Marengo Council Chambers
November 30, 2022

Call to Order by Mayor Adam Rabe at 6:00 p.m. on November 30, 2022. Council Officials Present: Matt Fults, Sue Peterson, Bill Kreis, John Hinshaw, Travis Schlabach. Absent: None. Quorum declared by Rabe.

Staff and Press Present: Admin./Clerk Karla Marck; Deputy Clerk Allison Fry; Finance Manager Ellen Young; Attorney Gage Kensler (6:01); Public Works Director Lonnie Altenhofen; Library Director Jackie Jordan.

Members of the Public Present: Dillon Blythe; Allison Schlabach; Jeff Taylor; Barry Goettsch; Corrine Dally; Kate Robertson; Bobbi Miller; Ben Miller; Kai Geoghagan; Doug Kinzenbaw; Brian Miller.

Pledge of Allegiance led by Rabe.

Approval of Agenda – November 30, 2022

Motion by Peterson to approve. Second by Hinshaw. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

Consent Agenda

Approval of minutes from November 9, 2022 City Council Meeting. Claims, checks and direct withdrawals totaling \$73,194.53.

Motion by Hinshaw to approve. Second by Peterson. Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

Open Forum

None.

Old Business

a) **Public Hearing and Approval of Resolution #23-31: Ordering the Vacation of Portions of West May Street between Western Avenue and Franklyn Avenue**

Public Hearing opened at 6:01 p.m. Jeff Taylor, attorney representing Allison Schlabach and Travis Schlabach, stated a letter had been submitted to city attorney questioning legality of council's proposal to vacate a portion of May Street and siting case laws to support that position. Taylor questioned council regarding basis for determining May Street is no longer a benefit to the public. In addition, submitted questions pertaining to financial gains as a result of the street vacation. Public Hearing closed at 6:25 p.m. Motion by Hinshaw to approve. Second by Peterson. Roll Call Vote. Ayes: Fults, Peterson, Hinshaw. Nays: Kreis, Schlabach. Motion carried.

b) **Resolution #23-32: Support of an Incentive Package to be Submitted as a Local Match for Catalyst Grant**

Discussions occurred regarding plans for 1150 Court Avenue project and Iowa Economic Development Authority expectations from city. Motion by Schlabach to approve with inclusion of an additional incentive to discount utility service fees, until building occupation, to water usage plus one-month utility services fees. Second by Fults. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

c) **Consideration: Letter of Intent to Purchase Industrial Park Lot #2, Blythe Crop Solutions LLC, Dillon Blythe**

Blythe stated desire to purchase industrial park lot and build office and storage facility to serve as home office for new seed business. Requested change from lot #2 to lot #1, due to previous council approvals pertaining to lot #2. Motion by Schlabach to approve. Second by Fults. Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

d) **Consideration: Public Works Building Site Preparation Specifications**

Options and projected costs for sewer services, 2" or 6" water service lines, and driveway/street access for the proposed public works building, planned to be located on the northern section of lot #2 in the industrial park, were reviewed and discussed. Motion by Hinshaw to proceed with developing specifications and obtaining project costs for 6" water service line installation, and installation of gravel street with 30' of concrete access onto Dillin Street. Second by Kreis. Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

e) **Public Hearing and Third Reading ORD 511: Amending Chapter 92 – Water Rates; Revising Section 92.08 Customer Deposits**

Public hearing opened at 7:11 p.m. No comments. Public hearing closed at 7:11 p.m. Motion by Hinshaw to approve. Second by Peterson. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

f) **Public Hearing and First Reading ORD 512: Amending Chapter 91 – Water Meters; Adding 91.12 Irrigation System Metering; and Amending Chapter 92 – Water Rates; Amending section 92.02 Rates for Service, Adding Irrigation Meter Rates**

Public hearing opened at 7:12 p.m. No comments. Public hearing closed at 7:12 p.m. Motion by Schlabach to approve. Second by Hinshaw. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

g) **Consideration: FY24 Expenditures, Projects, and Revenues; Proposed Updates and Discussions**

Discussions regarding need for balanced budgets and projected wage increases occurred. Reviewed proposal that included full-time recreation director, 1% increase in franchise fees, library increases moved to capital expenditures, total capital expenditure allocations of \$52,671, and \$5K added for Fire Department. Motion by Peterson for Young to finalize FY24 general fund budget proposal option that includes full-time recreation director and 1% increase in franchise fees. Second by Kreis. Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

New Business

a) **Resolution #23-33: Approving Pay Scales and Benefits for Part-Time and Reserve Officers**

Kreis stated intent is to remain competitive and offer same hourly rates as other local agencies. Will not increase annual part-time and reserve budgets. Motion by Schlabach to approve. Second by Peterson. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

b) **Consideration: Approval FY22 Annual Financial Report**

Young requested council approval of auditor’s report. Motion by Schlabach to approve. Second by Peterson. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

c) **Consideration: December Council Meetings**

No change planned for December meetings due to holidays.

Update Public Works – Lonnie Altenhofen

Altenhofen reported Jefferson Street project is completed. Hung holiday décor. Have received bids for the east lot clean-up and rock hauling, will be requesting council approval at next meeting.

Attorney/ Financial Manager/Administrator Reports

Kensler reported submitted preliminary request for change of use status for old city pool property.

Mavor/Council/Committee Reports

None

Adjournment

Motion by Kreis. Second by Schlabach to adjourn at 7:42 p.m. Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

City of Marengo Claims - 11/30/22

Fund Name	Fund	
General Fund	001	12,103.91
Road Use Tax Fund	110	7,135.31
Pool Renovation/Donations	312	15,410.00
Jefferson St-Dual Main Project	333	830.00
Water Fund	600	6,017.89
Water Deposit Fund	605	208.24
Sewer Fund	610	6,026.46
Storm Sewer Fund	740	203.86
Total:		47,935.67

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
PAYROLL	\$ 25,258.86	11/11/2022
EFT Payments		
United Healthcare	12,219.56	November 2022 Health Insurance
Grinnell State Bank	7.05	K.Frimml-ACH NSF
EFT TOTAL:	12,226.61	
Al Himmelsbach	75.00	Water Deposit Refund
Alliant Energy	10,877.35	Electric
Amazon Capital Services	84.34	Jingle/Office Supplies-CH/PD
Brown Supply Co.	670.00	Double Jacket Hose/Materials-PW
Chad Demaria	5.05	Water Deposit Refund
City of Marengo Petty Cash	108.55	Parking Tickets/Letter/Samples-PD/PW
Elite Sports	675.00	Shirts-MRC

Gerardo Paz	75.00	Water Deposit Refund
HDC Printed Products	485.78	Utility Bills
Heiman	372.50	Nozzle/Heiman Supreme-FD
Hogan Hansen	3,600.00	FY22 Annual Finance Report
Iowa One Calls	126.00	One Calls-PW
JEO Consulting Group	15,410.00	Marengo Pool Design
Joe Garringer	53.19	Water Deposit Refund
Larry Fiser Construction	400.00	Sidewalk Patches-PW
Marco Technologies	290.37	November Webroot/Copier Lease/VPN Maintenance
Marengo Firefighters Assn	45.00	Fire Calls-FD
Marengo Post Office	454.00	November 2022 Postage
REC	32.58	Welcome Sign Electric
S&J Sanitation	159.50	October 2022 Trash
UnityPoint Clinic	42.00	Drug Test-PW
Verizon Wireless	482.81	October 2022 Desk/Cell Phones
Windstream	459.28	Internet/Phones
WMPF Group, LLC	725.76	Sept/Oct 2022 Mins/Ord/Pubs/Claims
CHECK TOTAL:	35,709.06	
LIBRARY TOTAL:	0.00	
GRAND TOTAL:	73,194.53	

Claims Total - Payroll & EFT's \$ 35,709.06

Adam Rabe, Mayor

Attest: Karla Marck, City Administrator