

**MINUTES**  
**CITY OF MARENGO**  
**CITY COUNCIL**  
**REGULAR MEETING**  
Marengo Council Chambers  
November 9, 2022

**Call to Order** by Mayor Pro Tem Bill Kreis at 6:00 p.m. on November 9, 2022. Council Officials Present: Matt Fults, Sue Peterson, Bill Kreis, John Hinshaw, Travis Schlabach. Absent: Adam Rabe. Quorum declared by Kreis.

**Staff and Press Present:** Admin./Clerk Karla Marck; Deputy Clerk Allison Fry; Finance Manager Ellen Young; Police Chief Ben Gray; Attorney Gage Kensler; Library Director Jackie Jordan (6:01).

**Members of the Public Present:** Barry Goettsch.

**Pledge of Allegiance** led by Kreis.

**Approval of Agenda – November 9, 2022**

Motion by Peterson to approve. Second by Fults. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

**Consent Agenda**

Marck requested amendment to consent agenda, requesting V.2 replacement of October 26, 2022 meeting minutes to correctly report Schlabach “Nay” vote specific to agenda item **Consideration: Referral by Council to the Planning and Zoning Commission for Consideration to Vacate May Street between Western Avenue and Franklyn Avenue to Support Proposed Compass Memorial Expansion Plans**. Revised consent agenda to include approval of October 26, 2022 Council Meeting Minutes V.2; Approval of October 26, 2022 Special Council FY24 Budget Workshop Meeting Minutes; Claims, checks and direct withdrawals totaling \$103,441.18; October 2022 Revenues Totaling \$773,497.54; October 2022 Major Operating Department Finance Reports; October 2022 Finance Expenditures & Revenue Reports; Approval of Liquor License Application for Big G Food Store, Inc. Motion by Hinshaw to approve. Second by Peterson. Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

**Open Forum**

None.

**Old Business**

- a) **Consideration: Review of Planning and Zoning Commission Recommendation to Vacate May Street between Western Avenue and Franklyn Avenue to Support proposed Compass Memorial Expansion Plans**  
Marck stated Planning and Zoning Commission report recommending council to vacate West May Street between Western Avenue and Franklyn Avenue was distributed to council. Discussions occurred regarding default establishment of property lines as part of the vacate process, and potential impact to access of 301 West May Street property. Motion by Hinshaw to vacate May Street from Western Avenue to western property line of 301 West May Street property, and May Street beginning east of the Lafayette Avenue and May Street intersection to Franklyn Avenue. Second by Fults. Roll Call Vote. Ayes: Peterson, Fults, Kreis, Hinshaw. Nays: Schlabach. Motion carried.
- b) **Resolution #23-27: Setting Public Hearing for Vacating May Street, or any Segments of, Between Western Avenue and Franklyn Avenue**  
Discussed plans for public hearing to consider vacate as voted and approved under **Consideration: Review of Planning and Zoning Commission Recommendation to Vacate May Street between Western Avenue and Franklyn Avenue to Support proposed Compass Memorial Expansion Plans**. Inquired on plans for notifications to be sent to all residents within 200’ of proposed vacate. Motion by Fults to approve holding public hearing to vacate May Street from Western Avenue to western property line of 301 West May Street property, and May Street beginning east of the Lafayette Avenue and May Street intersection to Franklyn Avenue, and to send letters to residents within 200’ notifying of public hearing. Second by Hinshaw. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw. Nays: Schlabach. Motion carried.
- c) **Public Hearing and Second Reading ORD 511: Amending Chapter 92 – Water Rates; Revising Section 92.08 Customer Deposits**  
Public hearing opened at 6:43. No comments. Public hearing closed at 6:43. Motion by Peterson to approve. Second by Fults. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- d) **Consideration: FY24 Expenditures, Projects, and Revenues; Proposed Updates and Discussions**  
Young presented three general fund expenditure options regarding full time MRC director, library capital expenditures, \$5K fire department increase and 1% Franchise Fee. Discussions regarding need for balanced budgets and future wage increases occurred.
- e) **Public Hearing on Proposed Amendment to the Marengo Urban Renewal Area**  
Public hearing opened at 7:02. Marck provided overview of updates: urban renewal plan to remain in effect until repealed by council; approved up to \$3.8M in tax increment funding (TIF) use for the planned city pool; and approval of up to \$50K in annual tax increment funding (TIF) use for economic development local business support programs from fiscal years 2023 through 2027. No public comments. Public hearing closed at 7:05.
- f) **Resolution #23-38: Approving Urban Renewal Plan Amendment for the Marengo Urban Renewal Area**  
Motion by Schlabach to approve. Second by Fults. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- g) **Resolution #23-29: Authorizing Internal Advances for Funding of Urban Renewal Projects**  
Motion by Schlabach to approve. Second by Fults. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

**h) Consideration: FY24 TIF Certification**

Motion by Schlabach to approve. Second by Hinshaw. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

**i) Consideration: Approval of Committee Recommendation to Submit “bnb MILLER PROPOSAL – 119 Court Avenue” as City’s 2023 IEDA Catalyst Remediation Grant Applicant**

Hinshaw reported community development committee and members of MarenGO organization reviewed (3) applications and rated via Iowa Economic Development Authority (IEDA) Pre-Application Scoring Evaluation information and recommended project with highest score. Motion by Fults to approve. Second by Schlabach. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

**j) Consideration: Update and Next Steps – Nuisance Enforcement at E. Miller Street, Walker Acres Ltd.**

Gray reported nuisance issues have shown progress, but cleanup not completed. Gathering bids for city hiring of cleanup services and estimating potential costs up to \$125K.

**New Business**

**a) Consideration: FY22 Urban Renewal Report**

Motion by Schlabach to approve. Second by Fults. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

**b) Consideration: Renewal of 2023 Employee Insurance Benefits**

Informational only, as negotiated as part of 2022 union contract.

**c) Resolution #23-30: Setting Public Hearing for Amending Chapter 91 – Water Meters, Adding 91.12 Irrigation System Metering; and Amending Chapter 92 – Water Rates; Amending Section 92.02 Rates for Service, Adding Irrigation Meter Rates**

Motion by Schlabach to approve. Second by Peterson. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

**d) Consideration: MRC Sponsorship of Winter Adult Bags League**

Marck requested council approval, on behalf of Nathan Von Lienen, for Marengo Recreational Commission (MRC) sponsorship of adult (18 and over) bags league. Every participant to sign city/MRC waiver form and a portion of participation fees to be allocated to city/MRC. Motion by Schlabach to approve. Second by Hinshaw. Roll Call Vote. Ayes: Fults, Peterson, Hinshaw, Kreis, Schlabach. Nays: None. Motion carried.

**e) Consideration: Reschedule November 23, 2022 Council Meeting to November 30, 2022**

Motion by Schlabach to approve. Second by Peterson. Roll Call Vote. Ayes: Fults, Peterson, Hinshaw, Kreis, Schlabach. Nays: None. Motion carried.

**Update Public Safety – Chief Ben Gray**

Gray highlighted list of attended meetings and events that included Search and Canvass Operation Training and a meeting for proposed neighborhood watch program. Met with ILEA Council regarding Botsford 6-month medical extension. For October, Gray reported 24 incidents, 2 arrests, 2 citations, 5 warnings, 0 parking tickets, with a total of 31 outstanding parking tickets. There were 192 calls for service. Currently working 9 nuisance properties. Anticipating Officer Botsford to return to light duty at the end of November.

**Attorney/ Financial Manager/Administrator Reports**

None

**Mavor/Council/Committee Reports**

None

**Adjournment**

Motion by Schlabach. Second by Hinshaw to adjourn at 7:41 p.m. Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

**City of Marengo Claims - 11/9/22**

<b>Fund Name</b>	<b>Fund</b>	
General Fund	`001	41,024.22
Police Equip/BLDG Fund	006	3,002.47
Economic Development	010	133.50
Library Gifts & Memorials	033	200.00
Road Use Tax Fund	110	1,841.59
Pool Renovation/Donations	312	800.00
Jefferson St-Dual Main Project	333	562.54
Water Fund	600	29,738.07

Sewer Fund 610 980.72

Storm Sewer Fund 740 85.38

Total: 78,368.49

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
PAYROLL	\$ 25,072.69	10/28/2022
<b>EFT Payments</b>		
Grinnell State Bank	80.57	NSF Fees/October 2022 Bank Fees
Iowa Department of Revenue	3,457.63	October 2022 Sales/Water Tax
<b>EFT TOTAL:</b>	<b>3,538.20</b>	
4imprint	431.81	Cups-PD
Amazon Capital Business	127.93	Pepper Spray/Fountain Cover-PD/Parks
Ben Gray	111.25	Mileage-PD
Big G Foods	46.22	October 2022 Supplies-PD
BP	604.12	October 2022 Fuel-PD
Carquest of Marengo	186.28	October 2022 Supplies-PW
Casey's General Stores	112.77	October 2022 Fuel-PD
Coast to Coast	613.65	Koozies-PD
Ed M. Feld Equipment	1,122.00	Green Light-FD
Eurofins Environment Testing	441.58	Weekly Wastewater-PW
Goodwill Industries of the Heartland	399.75	October 2022 Janitorial Services-CH/Lib
Hawkins, Inc.	1,712.33	Water Plant Chemicals-PW
Heiman, Inc.	9,376.92	Equipment-FD
Hogan Hansen	20,000.00	FY22 Audit
Iowa Department of Natural Resources	115.00	FY23 Annual Water Use Fee-PW
Iowa One Call	122.40	One Calls-PW
Iowa Rural Water Association	325.00	2023 Membership Dues-PW
JEO Consulting Group	800.00	Survey-Pool
Kinzenbaw Earthmoving	117.30	Hauled Cold Patch-PW
Kollmorgen, Schlue, & Zahradnik, P.C.	1,401.38	September 2022 Legal
LL Pelling	874.94	Cold Mix-PW
Marco Technology	828.21	September/October 2022 Azure/Email/VPN Maintenance
Marengo Farm & Home	247.26	October 2022 Supplies-PW/CH/Park
Marengo Firefighters Association	360.00	Fire Calls-FD
Masters Telecom, LLC	9.56	Voicemail-PD
Northway Well & Pump Co.	23,663.19	Well #12 Rehabilitation-PW
Roggentien Electric	1,579.36	Truck/Generator Service-FD/PW
S & S Plumbing, Heating, & Air	695.71	Service Furnace/Plumbing/Winterize-CH/PW/MRC
Standard Pest Control	25.00	Bug Spraying-PD/CH/FD
State Hygienic Laboratory	13.50	Well Testing-PW
Stratton Bencoter (Whitey's)	800.95	October 2022 Fuel/Diesel-PW/FD
Swift True Value Home Center	399.94	October 2022 Supplies-PW/FD/Parks
VISA	809.21	October 2022 Charges-CH/PD
William Schwertfeger	17.98	WD-40-PW
WMPF Group, LLC	31.60	Hydrant Flushing Ads-PW

Workspace	3,002.47	Cabinets/Chairs-PD
Xylem	78.69	Switch for Sampler Float-PW
<b>CHECK TOTAL:</b>	<b>71,605.26</b>	
Access Systems	845.82	Copier Lease
Amazon	691.26	Programs/Books
BerganKDV Technology	384.17	Technology Service
Oriental Trading	240.24	Christmas Crafts
Quill	205.81	Janitorial Supplies
Standard Pest Control	40.00	Bug Spraying
TK Elevator Corporation	191.13	Elevator Maintenance
US Cellular	605.85	Hotspots
USA Communications	20.75	Internet/Phones
<b>LIBRARY TOTAL:</b>	<b>3,225.03</b>	
<b>GRAND TOTAL:</b>	<b>103,441.18</b>	

**Claims Total - Payroll & EFT's                      \$ 74,830.29**

---

Adam Rabe, Mayor

---

Attest: Karla Marck, City Administrator