

MINUTES
CITY OF MARENGO
CITY COUNCIL
REGULAR MEETING
September 8, 2021

Call to Order by Mayor Adam Rabe at 6:00 p.m. on September 8, 2021. Elected Officials Present: Greg Jergens (6:08 p.m.), Bill Kreis, Chad Peska and Travis Schlabach. Absent: Sue Peterson. Quorum declared by Rabe.

Staff and Press Present: Admin. Karla Marck; Fin. Mgr. Ellen Young; Police Chief Ben Gray; Public Works Director Lonnie Altenhofen; Attorney Gage Kensler; Grace Atkinson, The Current; Eric Gould, V&K Engineering.

Members of the Public Present: Kate Robertson, Tom Ryan; Will Geoghagan; Benjamin Wagner.

Pledge of Allegiance led by Rabe.

Approval of Agenda – September 8, 2021

Motion by Peska to approve. Second by Kreis. Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion Carried.

Consent Agenda

Included August 25, 2021 Council Minutes; Claims/Checks/Withdrawals of \$48,929.23. August 2021 Revenues totaling \$404,175.80. August 2021 Major Operating Departments Finance Reports. August 2021 Financial Expenditures & Revenue Report. Approval of Tax Abatement for 705 E. Marion Street. Acceptance of Letter of Resignation-Librarian Judy Madsen. Acceptance of Letter of Resignation-Council Greg Jergens. Motion by Schlabach to approve. Second by Peska. Vote. Ayes: Kreis, Peska, Schlabach. Nays: None. Motion Carried.

Iowa County Community Development (ICCD) Update-Director Kate Robertson

Robertson reported will be serving as ICCD director, with plans to hire another staff member to reside in Iowa County to provide localized support. Stated ICCD's Enhancing Industries committee is meeting with Iowa County businesses regarding workforce development issues and childcare shortages. ICCD obtained a grant for Marengo to conduct childcare feasibility study. Childcare study is in process, and currently engaged with interested developer. The ICCD Quality of Life committee is working on a bike trail to connect Amanas to Belle Plaine. Robertson also reported has met with local Marengo companies regarding the state's high-quality jobs programs. Encouraged council prioritize housing development plans, as housing shortages is a county wide issue. Reminded council of the planned October 11-12 Iowa Economic Development Authority Downtown Walk-Around, and suggested all plan to attend the report outs, as will provide a great baseline and starting point for developing the city's development plan. Also reminded that pre-application cycle for the state's Catalyst grants is now.

Presentation: Councilman Greg Jergens, Thank You for Your Service

Mayor Rabe presented Jergens with plaque thanking him for years of service.

Open Forum

None

Old Business

- a) **Public Hearing and Second Reading: ORD 499 Amending Chapter 69-Parking Regulations, No Parking Zones – East May Street, South Sides**
Public Hearing opened at 6:13 p.m. No comments. Public Hearing closed at 6:13 p.m. Motion by Schlabach to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- b) **Public Hearing and Second Reading: ORD 500 Revise Chapter 55-Animal Protection & Control, Licensing of Dogs and Cats Fees**
Public Hearing opened at 6:13 p.m. No comments. Public Hearing closed at 6:14 p.m. Motion by Schlabach to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- c) **Public Hearing and First Reading: ORD 501 Amend Chapter 151-Trees – Planting Restrictions; Adding 90 Days Clause for Violators to Complete Action**
Public Hearing opened at 6:14 p.m. No comments. Public Hearing closed at 6:15 p.m. Motion by Schlabach to approve. Second by Kreis. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- d) **Public Hearing and First Reading: ORD 502 Delete Chapter 160-Flood Plain Regulations and Replace said Section with New Chapter 160-Floodplain Management**
Public Hearing opened at 6:15 p.m. No comments. Public Hearing closed at 6:16 p.m. Motion by Peska to approve. Second by Schlabach. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.

New Business

- a) **Consideration: Intent to Fill Council Vacancy by Appointment**
Marck reported that due to the timing of Councilman Jergens' resignation, the election for filling the vacant seat will be held during the upcoming November 2, 2021 city/school election. However, council will need to appoint to fill the vacant seat prior to the November 2, 2021 election to meet the state deadlines for vacated city council seats. Marck proposed to publish a letter of intent to appoint, announcing plans for council to appoint to fill the vacant seat at the October 13 council meeting. Motion by Schlabach to approve proposed appointment schedule. Second by Peska. Vote. Ayes: Kreis, Peska, Schlabach. Nays: None. Abstain: Jergens. Motion carried.
- b) **Resolution 22-22: Authorizing Submission of FY21 City Street Financial Report**
Young stated requesting to submit the standard annual streets department report. Motion by Schlabach to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.
- c) **Resolution 22-23: Approving \$10,000 Funding for Iowa County Community Development (ICCD)**

Marck requested additional \$7,500 for FY22 and FY23 to enable ICCD to continue with current projects and expand local community development activities as previously discussed by Robertson; making the total annual ICCD funding \$10,000. Indicated requested monies were already line itemed during FY22 budgeting process. Motion by Peska to approve. Second by Kreis. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.

d) **Resolution 22-24: Setting Public Hearing-No Parking East Side of Roberts Avenue**

Motion by Schlabach to approve. Second by Peska. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.

e) **Resolution 22-25: Approving Acceptance of Bid for Marengo Waste Water Treatment Plant Wetland Delineation, Review for Threatened and Endangered Species, and Permitting Services**

Gould indicated that the requested studies are required for the permitting and project bidding processes to continue.

Estimating 4-6 months until studies and permitting completed, therefore pushing project bidding phase to Feb/March of 2022.

Indicated delay could impact council's request for providing two construction seasons. Motion by Schlabach to approve.

Second by Kreis. Roll Call Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.

Public Safety – Chief Ben Gray

For August, Gray reported 31 incidents, 8 arrests, 9 citations, 23 warnings, 6 parking tickets, with a total of 39 outstanding parking tickets. There was a total of 327 calls for service. Year-to-date, have worked a total of 27 nuisance and/or junk vehicles properties, with 12 currently active. A total of 22 notices for duty to cut grass were served, however added intentionally skipped 3 weekly rounds for distributing duty to cut grass notices due to public works' inability to allocate the resources needed to mow properties in violation of the ordinance. Reported Officer Ruiz graduated from the police academy and is now on the schedule full-time. The department participated in the Special Traffic Enforcement Wave with the Iowa County Sheriff's Office in Amana and Marengo, which generated 1 citation and 18 warnings.

Attorney/ Financial Manager/Administrator Reports

Kensler reported abandon property proceedings for 1001 E. Main property in process.

Mayor/Council/Committee Reports

Rabe inquired on DNR tree grant and requested city research. In addition, indicated no progress to report from post office on installation of mailbox for drive-up services, as currently post office is restricting and reappointing at district levels where mailbox placement decisions are made.

f) **Consideration: Motion to Enter into CLOSED Session Pursuant to Iowa Code 21.5.c to Discuss Strategy with Counsel in Matters that are Presently in Litigation or Where Litigation is Imminent where its Disclosure would be Likely to Prejudice or Disadvantage the Position of the Governmental Body in that Litigation**

Motion by Schlabach to move to Closed Session. Second by Peska. Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried. Motion by Schlabach to end Closed Session. Second by Peska. Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion carried.

Adjournment

Motion by Schlabach. Second by Kreis to adjourn at 6:52 p.m. Vote. Ayes: Jergens, Kreis, Peska, Schlabach. Nays: None. Motion Carried.

City of Marengo Claims - 9/8/2021

Fund Name	Fund	
General Fund	001	3,085.49
Road Use Tax Fund	110	1,261.02
Wastewater Treatment Plant	328	9,200.00
May Street Improvement	330	2,325.82
Water Fund	600	8,136.24
Sewer Fund	610	308.12
Total:		24,316.69

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
PAYROLL	\$ 24,612.54	9/3/2021 Payroll
EFT Payments		
Grinnell State Bank	60.96	AUGUST 2021 BANK FEES
Iowa Department of Revenue	3,285.00	August 2021 Sales/Water Tax
EFT TOTAL:	3,345.96	
Brian Miller Excavating	2,501.30	Curb Stop Repairs-PW
Brown Supply Co.	1,526.50	Supplies-PW
Casey's General Store	257.76	August 2021 Fuel-PD
Goodwill Industries of the Heartland	130.00	August 2021-Janitorial Services-CH/Lib
Harry's Custom Trophies	36.60	G.Jergens Plaque-CH
Hawkins, Inc	1,748.77	Water Plant Chemicals/Chlorine Cyinders-PW
Iowa Country Recorders	136.00	Deeds-Cemetery
Iowa One Call	160.20	One Calls-PW
Isacc Kelley	252.20	Equipment-PD
Keystone Laboratories	38.40	Drinking Water Analysis-PW
Kollmorgen, Schlue & Zahradnik	780.00	August 2021 Legal-CH
Marco Technologies	225.76	August 2021 Email/Azure
Marengo Farm & Home	214.53	August 2021 Supplies-PW

Marengo FFA	220.24	Soil/Flowers-Park
Marengo Fire Fighters Assn	135.00	Fire Calls-FD
Our Town Publications	365.93	July/Aug 2021 Min/Hearings
Quill	11.99	Pinesol-CH
Racom Corporation	347.62	Equipment Repair-PD
Roggentien Electric	1,279.53	August 2021 Repairs-PW
Schimberg Co.	606.80	Pipe-PW
Swift True Value	51.17	August 2021 Supplies-PW/PD
Veenstra & Kimm, Inc	9,735.72	Engineering Fees
VISA	59.17	Go Daddy/Carwash-CH/PD
Windstream	149.54	Internet/Phones
CHECK TOTAL:	20,970.73	
LIBRARY TOTAL:	0.00	
GRAND TOTAL:	48,929.23	

**Claims Total - Payroll
& EFT's** **\$20,970.73**

Adam Rabe, Mayor

Attest: Karla Marck, City Administrator